

**Administration  
Department # 11110  
Fiscal Year 2013**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL FY 2010	ACTUAL FY 2011	AMENDED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET FY 2013
<b>REVENUES</b>						
57540	COMMUNITY PROJECTS	\$ -		\$ -	\$ -	\$ 40,000
	<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 17</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,000</b>
<b>EXPENSES</b>						
61100	SALARIES-FULL TIME	\$ 300,646	\$ 309,691	\$ 361,145	\$ 331,052	\$ 375,753
61110	SALARIES-PART TIME	\$ 56,228	\$ 54,370	\$ 55,200	\$ 48,832	\$ 55,200
61130	SALARIES-SEASONAL	\$ 11,347	\$ 10,842	\$ -	\$ 24,121	\$ -
62101	DENTAL INSURANCE	\$ 1,042	\$ 926	\$ 1,528	\$ 1,212	\$ 1,118
62102	VISION PLAN	\$ 197	\$ 178	\$ 276	\$ 215	\$ 278
62106	HEALTH INSURANCE	\$ 17,688	\$ 16,450	\$ 37,480	\$ 19,000	\$ 36,763
62110	LIFE INSURANCE	\$ 342	\$ 323	\$ 524	\$ 351	\$ 288
62115	RHS CONTRIBUTIONS	\$ -	\$ -	\$ -	\$ -	\$ -
62120	IMRF	\$ 32,581	\$ 38,361	\$ 46,462	\$ 39,529	\$ 101,011
62130	SOCIAL SECURITY	\$ 24,895	\$ 25,080	\$ 27,240	\$ 23,372	\$ 28,677
	<b>LABOR</b>	<b>\$ 444,966</b>	<b>\$ 456,222</b>	<b>\$ 529,854</b>	<b>\$ 487,683</b>	<b>\$ 599,088</b>
70098	LOSS CONTROL SERVICES	\$ -	\$ 311	\$ 188	\$ 188	\$ 188
70220	OTHER PROF & TECH SERVICES	\$ -	\$ 19,549	\$ 20,000	\$ 14,075	\$ 30,000
70520	REPAIR LICENSED VEHICLE	\$ 265	\$ -	\$ -	\$ -	\$ -
70530	REP/ MTNC OFF. & EQUIP. MTNCE	\$ -	\$ -	\$ 500	\$ 554	\$ 700
70540	COMMUNICATION EQ. MTNCE	\$ 379	\$ -	\$ 500	\$ -	\$ 1,000
70702	WORKERS COMP PREMIUMS	\$ -	\$ -	\$ 180	\$ 122	\$ 3,526
70703	LIABILITY PREMIUMS	\$ -	\$ -	\$ 2,649	\$ 2,514	\$ 771
70711	WORKERS COMPENSATION	\$ 16,005	\$ 2,981	\$ -	\$ -	\$ -
70712	WORKERS COMP CLAIMS	\$ -	\$ -	\$ 3,372	\$ 1,549	\$ -
70713	LIABILITY CLAIMS	\$ 863	\$ 403	\$ 1,260	\$ 579	\$ -
70714	PROPERTY CLAIMS	\$ 838	\$ 288	\$ -	\$ -	\$ -
70715	VEHICLE CLAIMS	\$ 876	\$ -	\$ -	\$ -	\$ -
70716	INDIVIDUAL STOP LOSS PREMIUM	\$ 8,691	\$ 2,353	\$ -	\$ -	\$ -
70720	INSURANCE ADMIN FEE	\$ 1,408	\$ 2,247	\$ 2,531	\$ 2,531	\$ -
70740	PRINTING & BINDING	\$ -	\$ 76	\$ 2,500	\$ 2,678	\$ 27,500
70770	TRAVEL	\$ 4,053	\$ 47	\$ -	\$ -	\$ -
70780	MEMBERSHIP DUES	\$ 20,241	\$ 22,138	\$ 26,950	\$ 25,180	\$ 14,180
70790	PROFESSIONAL DEVELOPMENT	\$ 179	\$ 21,040	\$ 38,800	\$ 25,000	\$ 25,300
70820	TEMPORARY SERVICES	\$ 8,620	\$ -	\$ -	\$ -	\$ -
70990	OTHER PURCHASED SERV.	\$ 1,912	\$ 101	\$ 2,700	\$ 2,700	\$ 3,200
71010	OFFICE SUPPLIES	\$ 7,483	\$ 11,314	\$ 12,000	\$ 10,000	\$ 18,000
71030	POSTAGE	\$ 618	\$ 1,145	\$ 4,700	\$ 4,000	\$ 4,700
71060	FOOD	\$ -	\$ -	\$ -	\$ -	\$ -
71340	TELEPHONE	\$ 5,715	\$ 4,377	\$ 7,000	\$ 7,000	\$ 12,000
71420	PERIODICALS & BOOKS	\$ 1,451	\$ 3,138	\$ 5,025	\$ 5,000	\$ 5,925
71740	HYDRANTS	\$ -	\$ 288	\$ -	\$ -	\$ -
79110	COMMUNITY RELATIONS	\$ 40,864	\$ 30,297	\$ 98,000	\$ 65,000	\$ 86,600
79990	OTHER MISC. EXPENSES	\$ 20,041	\$ -	\$ -	\$ -	\$ 39,050
	<b>MATERIALS &amp; SUPPLIES</b>	<b>\$ 140,503</b>	<b>\$ 122,092</b>	<b>\$ 228,855</b>	<b>\$ 168,669</b>	<b>\$ 272,990</b>
80160	TO SISTER CITY	\$ 12,101	\$ 12,101	\$ 12,101	\$ 12,101	\$ 12,101
	<b>TRANSFERS</b>	<b>\$ 12,101</b>	<b>\$ 12,101</b>	<b>\$ 12,101</b>	<b>\$ 12,101</b>	<b>\$ 12,101</b>
	<b>TOTAL EXPENSES</b>	<b>\$ 597,569</b>	<b>\$ 590,415</b>	<b>\$ 770,810</b>	<b>\$ 668,452</b>	<b>\$ 884,179</b>

**Administration  
Department # 11110  
Fiscal 13**

ACCOUNT NUMBER	ACCOUNT NAME	PROPOSED BUDGET FY 2014	PROPOSED BUDGET FY 2015	PROPOSED BUDGET FY 2016	PROPOSED BUDGET FY 2017
<b>REVENUES</b>					
57540	COMMUNITY PROJECTS	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENSES</b>					
61100	SALARIES-FULL TIME	\$ 382,354	\$ 389,154	\$ 396,158	\$ 403,371
61110	SALARIES-PART TIME	\$ 55,200	\$ 55,200	\$ 55,200	\$ 55,200
61130	SALARIES-SEASONAL	\$ -	\$ -	\$ -	\$ -
62101	DENTAL INSURANCE	\$ 1,129	\$ 1,140	\$ 1,152	\$ 1,163
62102	VISION PLAN	\$ 278	\$ 278	\$ 278	\$ 278
62106	HEALTH INSURANCE	\$ 36,763	\$ 36,763	\$ 36,763	\$ 36,763
62110	LIFE INSURANCE	\$ 288	\$ 288	\$ 288	\$ 288
62115	RHS CONTRIBUTIONS	\$ -	\$ -	\$ -	\$ -
62120	IMRF	\$ 101,011	\$ 101,011	\$ 101,011	\$ 101,011
62130	SOCIAL SECURITY	\$ 28,677	\$ 28,677	\$ 28,677	\$ 28,677
	<b>LABOR</b>	<b>\$ 605,700</b>	<b>\$ 612,511</b>	<b>\$ 619,526</b>	<b>\$ 626,751</b>
70098	LOSS CONTROL SERVICES	\$ 188	\$ 188	\$ 188	\$ 188
70220	OTHER PROF & TECH SERVICES	\$ 30,000	\$ 33,000	\$ 33,000	\$ 35,000
70520	REPAIR LICENSED VEHICLE	\$ -	\$ -	\$ -	\$ -
70530	REP/ MTNC OFF. & EQUIP. MTNCE	\$ 700	\$ 800	\$ 800	\$ 800
70540	COMMUNICATION EQ. MTNCE	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
70702	WORKERS COMP PREMIUMS	\$ 3,597	\$ 3,597	\$ 3,597	\$ 3,597
70703	LIABILITY PREMIUMS	\$ 787	\$ 803	\$ 819	\$ 835
70711	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ -
70712	WORKERS COMP CLAIMS	\$ -	\$ -	\$ -	\$ -
70713	LIABILITY CLAIMS	\$ -	\$ -	\$ -	\$ -
70714	PROPERTY CLAIMS	\$ -	\$ -	\$ -	\$ -
70715	VEHICLE CLAIMS	\$ -	\$ -	\$ -	\$ -
70716	INDIVIDUAL STOP LOSS PREMIUM	\$ -	\$ -	\$ -	\$ -
70720	INSURANCE ADMIN FEE	\$ -	\$ -	\$ -	\$ -
70740	PRINTING & BINDING	\$ 8,000	\$ 13,000	\$ 9,000	\$ 5,000
70770	TRAVEL	\$ -	\$ -	\$ -	\$ -
70780	MEMBERSHIP DUES	\$ 14,955	\$ 15,975	\$ 16,225	\$ 16,225
70790	PROFESSIONAL DEVELOPMENT	\$ 28,600	\$ 32,750	\$ 34,750	\$ 34,750
70820	TEMPORARY SERVICES	\$ -	\$ -	\$ -	\$ -
70990	OTHER PURCHASED SERV.	\$ 2,700	\$ 3,400	\$ 2,700	\$ 3,900
71010	OFFICE SUPPLIES	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
71030	POSTAGE	\$ 4,700	\$ 4,700	\$ 4,700	\$ 4,700
71060	FOOD	\$ -	\$ -	\$ -	\$ -
71340	TELEPHONE	\$ 7,000	\$ 7,500	\$ 7,500	\$ 7,500
71420	PERIODICALS & BOOKS	\$ 5,925	\$ 6,500	\$ 6,500	\$ 6,500
71740	HYDRANTS	\$ -	\$ -	\$ -	\$ -
79110	COMMUNITY RELATIONS	\$ 76,600	\$ 79,000	\$ 82,000	\$ 82,000
79990	OTHER MISC. EXPENSES	\$ 38,875	\$ 43,825	\$ 44,000	\$ 46,925
	<b>MATERIALS &amp; SUPPLIES</b>	<b>\$ 241,976</b>	<b>\$ 264,387</b>	<b>\$ 265,128</b>	<b>\$ 267,270</b>
80160	TO SISTER CITY	\$ 12,101	\$ 12,101	\$ 12,101	\$ 12,101
	<b>TRANSFERS</b>	<b>\$ 12,101</b>	<b>\$ 12,101</b>	<b>\$ 12,101</b>	<b>\$ 12,101</b>
	<b>TOTAL EXPENSES</b>	<b>\$ 859,777</b>	<b>\$ 888,999</b>	<b>\$ 896,755</b>	<b>\$ 906,122</b>



OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: COMMUNITY PROJECTS  
 Budget Account: 57540

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									
Japanese Sister City 50th Anniversary Event:		\$	- \$	-	\$ 40,000	\$	- \$	- \$	-
<b>TOTAL</b>		\$	- \$	- \$	- \$ 40,000	\$	- \$	- \$	- \$

OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: SALARIES-FULL TIME  
 Budget Account: 61100

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									
	<b>PFP or Longevity</b>								
	<b><u>Classified</u></b>								
	<b><u>Increase Date</u></b>								
DEPUTY CITY MANAGER (Adkins, B)	5/19/2011		\$ 113,993		\$ 118,339	\$ 121,889	\$ 125,546	\$ 129,312	\$ 133,192
EXECUTIVE ASSISTANT (Buydos, K)	7/13/2011		\$ 39,716		\$ 41,714	\$ 42,965	\$ 44,254	\$ 45,582	\$ 46,949
CITY MANAGER (Hales, D)	5/1/2011		\$ 152,250		\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
ASST TO THE CITY MANAGER (Vacant)			\$ 49,485		\$ 60,000	\$ 61,800	\$ 63,654	\$ 65,564	\$ 67,531
RECEPTIONIST (Vacant)									
CITY MANAGER (Vehicle Benefit ) per Contract \$475 per month approved by City Council December 22, 2008			\$ 5,700		\$ 5,700	\$ 5,700	\$ 5,700	\$ 5,700	\$ 5,700
				\$ 331,051.81					
<b>TOTAL</b>		\$ 309,690.90	\$ 361,145	\$ 331,052	\$ 375,753	\$ 382,354	\$ 389,154	\$ 396,158	\$ 403,371

OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: SALARIES-PART TIME  
 Budget Account: 61110

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									
MAYOR			\$ 12,000	\$ 48,831.76	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
ALDERMAN			\$ 43,200		\$ 43,200	\$ 43,200	\$ 43,200	\$ 43,200	\$ 43,200
(LEGISLATIVE ACCOUNT LINE???)									
<b>TOTAL</b>		\$ 54,370.33	\$ 55,200	\$ 48,832	\$ 55,200	\$ 55,200	\$ 55,200	\$ 55,200	\$ 55,200

OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: SALARIES-SEASONAL  
 Budget Account: 61130

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									

<b>TOTAL</b>		\$ 10,842.00	\$ -	\$ 24,120.50	\$ -	\$ -	\$ -	\$ -	\$ -
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#REF!  
 #REF!  
 DENTAL INSURANCE  
 62101

(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	
JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017	
		\$382.00		\$185.52	\$187.38	\$189.25	\$191.14	\$193.05	
		\$382.00		\$373.44	\$377.17	\$380.95	\$384.76	\$388.60	
		\$382.00		\$373.44	\$377.17	\$380.95	\$384.76	\$388.60	
		\$382.00		\$185.52	\$187.38	\$189.25	\$191.14	\$193.05	
			\$	1,212.12					
	\$ 925.68	\$ 1,528	\$	1,212	\$ 1,118	\$ 1,129	\$ 1,140	\$ 1,152	\$ 1,163



#REF!  
 #REF!  
 VISION PLAN  
 62102

(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)						
JUSTIFICATIO	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017						
		\$69.00	\$215.15	\$69.47	\$69.47	\$69.47	\$69.47	\$69.47						
		\$69.00		\$69.47	\$69.47	\$69.47	\$69.47	\$69.47						
		\$69.00		\$69.47	\$69.47	\$69.47	\$69.47	\$69.47						
		\$69.00		\$69.47	\$69.47	\$69.47	\$69.47	\$69.47						
	\$	178.12	\$	215	\$	278	\$	278	\$	278	\$	278	\$	278

#REF!  
 #REF!  
 HEALTH INSURANCE  
 62106

(B) JUSTIFICATION	(C) ACTUAL FY 2011	(D) APPROVED BUDGET FY 2012	(E) PROJECTED YEAR END FY 2012	(F) PROPOSED BUDGET REQUEST FY 2013	(G) PROPOSED BUDGET REQUEST FY 2014	(H) PROPOSED BUDGET REQUEST FY 2015	(I) PROPOSED BUDGET REQUEST FY 2016	(J) PROPOSED BUDGET REQUEST FY 2017
		\$9,370.00 \$	19,000.00	\$9,190.75	\$9,190.75	\$9,190.75	\$9,190.75	\$9,190.75
		\$9,370.00		\$9,190.75	\$9,190.75	\$9,190.75	\$9,190.75	\$9,190.75
		\$9,370.00		\$9,190.75	\$9,190.75	\$9,190.75	\$9,190.75	\$9,190.75
		\$9,370.00		\$9,190.75	\$9,190.75	\$9,190.75	\$9,190.75	\$9,190.75
	\$ 16,449.76 \$	\$ 37,480 \$	\$ 19,000 \$	\$ 36,763 \$	\$ 36,763 \$	\$ 36,763 \$	\$ 36,763 \$	\$ 36,763 \$

#REF!  
 #REF!  
 LIFE INSURANCE  
 62110

(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
		\$ 138.00	\$ 350.54	\$ 72.05	\$ 72.05	\$ 72.05	\$ 72.05	\$ 72.05
		\$ 109.85		\$ 72.05	\$ 72.05	\$ 72.05	\$ 72.05	\$ 72.05
		\$ 138.00		\$ 72.05	\$ 72.05	\$ 72.05	\$ 72.05	\$ 72.05
		\$ 138.00		\$ 72.05	\$ 72.05	\$ 72.05	\$ 72.05	\$ 72.05
	\$ 323.35	\$ 524	\$ 351	\$ 288	\$ 288	\$ 288	\$ 288	\$ 288





#REF!  
 #REF!  
 SOCIAL SECURITY  
 62130

(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)						
JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017						
		\$7,939.43	\$23,371.98	\$8,374.80	\$8,374.80	\$8,374.80	\$8,374.80	\$8,374.80						
		\$2,799.99		\$3,191.11	\$3,191.11	\$3,191.11	\$3,191.11	\$3,191.11						
		\$10,120.05		\$8,374.80	\$8,374.80	\$8,374.80	\$8,374.80	\$8,374.80						
		\$2,489.00		\$4,513.50	\$4,513.50	\$4,513.50	\$4,513.50	\$4,513.50						
		\$846.00		\$918.00	\$918.00	\$918.00	\$918.00	\$918.00						
		\$3,045.60		\$3,304.80	\$3,304.80	\$3,304.80	\$3,304.80	\$3,304.80						
	\$	25,080.49	\$	23,372	\$	28,677	\$	28,677	\$	28,677	\$	28,677	\$	28,677



OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: OTHER PROF & TECH SERVICES  
 Budget Account: 70220

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									
Council Retreat Facilitator			\$ 20,000	\$ 14,075.00	\$ 30,000	\$ 30,000	\$ 33,000	\$ 33,000	\$ 35,000
Department Head Retreat Facilitator									
Strategic Plan Update									
Governance Plan									
<b>TOTAL</b>		\$ 19,548.66	\$ 20,000	\$ 14,075	\$ 30,000	\$ 30,000	\$ 33,000	\$ 33,000	\$ 35,000





**OPERATING ACTIVITY FORM**

Department: #REF!  
 Department Number: #REF!  
 Account Title: REP/ MTNC OFF. & EQUIP. MTNCE  
 Budget Account: 70530

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									
Richo Copier			\$ 500	\$ 553.82	\$ 700	\$ 700	\$ 800	\$ 800	\$ 800
Computer Printer - City Manager's Office									
<b>TOTAL</b>		\$ -	\$ 500	\$ 554	\$ 700	\$ 700	\$ 800	\$ 800	\$ 800

OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: COMMUNICATION EQ. MTNCE  
 Budget Account: 70540

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									
Landline Phone Maintenance (7 phones)			\$ 500	\$	- \$	1,000	\$ 1,000	\$ 1,000	\$ 1,000
Blackberry Maintenance - Mayor, City Manager, Deputy City Manager, Assistant to the CM									
<b>TOTAL</b>		\$	- \$ 500	\$	- \$	1,000	\$ 1,000	\$ 1,000	\$ 1,000

OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: WORKERS COMP PREMIUMS  
 Budget Account: 70702

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									
			\$ 180	\$ 122.10	\$ 3,526	\$ 3,597	\$ 3,597	\$ 3,597	\$ 3,597
<b>TOTAL</b>		\$ -	\$ 180	\$ 122	\$ 3,526	\$ 3,597	\$ 3,597	\$ 3,597	\$ 3,597

OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: LIABILITY PREMIUMS  
 Budget Account: 70703

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)								
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017								
Breakdown of Line Item			\$	2,649	\$	2,513.88	\$	771	\$	787	\$	803	\$	819	\$	835	
<b>TOTAL</b>		\$	-	\$	2,649	\$	2,514	\$	771	\$	787	\$	803	\$	819	\$	835









OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: LIABILITY CLAIMS  
 Budget Account: 70713

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									
			\$ 1,260	\$ 578.66					
<b>TOTAL</b>		\$ 402.93	\$ 1,260	\$ 579	- \$	- \$	- \$	- \$	- \$



OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: VEHICLE CLAIMS  
 Budget Account: 70715

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
Breakdown of Line Item									

<b>TOTAL</b>		\$	-	\$	-	\$	-	\$	-	\$	-
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OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: INSURANCE ADMIN FEE  
 Budget Account: 70720

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATIO	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
Breakdown of Line Item			\$ 2,531	\$ 2,531					
<b>TOTAL</b>		\$ 2,247.12	\$ 2,531	\$ 2,531	\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: PRINTING & BINDING  
 Budget Account: 70740

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									
Reports (Action Agenda, Legislative Update, Citizen Centric Report, Utility Bill Inserts)			\$ 2,500	\$ 2,677.50	\$ 8,000	\$ 8,000	\$ 8,500	\$ 9,000	
City Services Directory 2012-2013					\$ 4,500		\$ 4,500		\$ 5,000
Citizen Survey					\$ 15,000				
<b>TOTAL</b>		\$ 75.80	\$ 2,500	\$ 2,678	\$ 27,500	\$ 8,000	\$ 13,000	\$ 9,000	\$ 5,000

OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: TRAVEL  
 Budget Account: 70770

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATIO	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
Breakdown of Line Item			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		\$ 47.00	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: MEMBERSHIP DUES  
 Budget Account: 70780

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									
McLean County Chamber (City)			\$ 2,800	\$ 25,000.00	\$ 2,800	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
IL Municipal League (City)			\$ 3,500		\$ 3,500	\$ 3,700	\$ 3,700	\$ 3,700	\$ 3,700
International City Manager's Association (City Manager & Deputy City Manager, Assistant to the CM)			\$ 2,500		\$ 3,500	\$ 3,500	\$ 4,000	\$ 4,000	\$ 4,000
IL City Manager's Association (City Manager & Deputy City Manager, Assistant to the CM)			\$ 800		\$ 1,200	\$ 1,200	\$ 1,500	\$ 1,700	\$ 1,700
Public Risk & Insurance Manager Association (Deputy City Manager)			\$ 500		\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Sister City (Annual Membership Dues)			\$ 500		\$ 500	\$ 700	\$ 700	\$ 700	\$ 700
International Association of Administrative Professionals (Executive Assistant )			\$ 100		\$ 100	\$ 125	\$ 125	\$ 125	\$ 125
McLean County Old House Assocation (City)			\$ 200		\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
Canterbury, England - Sister City			\$ 300		\$ 300	\$ 400	\$ 400	\$ 400	\$ 400
Blm-Nml Sunrise Rotary Club (City Manager)			\$ 550		\$ 600	\$ 600	\$ 700	\$ 700	\$ 700
National Civic League (City)			\$ 100		\$ 100	\$ 150	\$ 150	\$ 200	\$ 200
International Council of Shopping Centers (CM, Deputy CM, PACE Director, Assistant to the CM)			\$ 200		\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
National Assoc of Government Auditors (CM)			\$ -	\$ 180.00	\$ 180	\$ 180	\$ 200	\$ 200	\$ 200
International Economic Development Council (CM)					\$ 500	\$ 500	\$ 600	\$ 600	\$ 600
			\$ 14,900						
<b>TOTAL</b>		\$ 22,137.52	\$ 26,950	\$ 25,180	\$ 14,180	\$ 14,955	\$ 15,975	\$ 16,225	\$ 16,225



OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: PROFESSIONAL DEVELOPMENT  
 Budget Account: 70790

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									
Council Work Sessions/Council Retreat/Department Head Retreat			\$ 8,000		\$ 10,000	\$ 12,000	\$ 15,000	\$ 17,000	\$ 17,000
International City Managers Conference - October 7, 2012 in Phoenix, AZ (City Manager's Contract, approved by Council December 22, 2008)			\$ 2,500		\$ 2,500	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700
IL City Managers Winter Conference - February 22, 2012 in Champaign, IL (CM & DCM - City Manager's Contract, approved by Council December 22, 2008)			\$ 1,200		\$ 1,200	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
IL City Managers Summer Conference - June 27, 2012 in Galena, IL (CM & DCM - City Manager's Contract, approved by Council December 22, 2008)			\$ 1,200		\$ 1,200	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Public Risk Insurance Managers Association - June 3, 2012 Nashville, TN (Deputy City Manager)			\$ 2,000		\$ 2,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Webinars (Executive Staff)			\$ 1,500		\$ 800	\$ 800	\$ 800	\$ 800	\$ 800
International Education Forum and Annual Meeting - July 24, 2012 Grapevine, TX (Executive Assistant)			\$ 400		\$ 2,500	\$ 2,500	\$ 2,800	\$ 2,800	\$ 2,800
Milage Reimbursements for Staff Conducting City Business/Training (City Manager, Deputy City Manager, Executive Assistant)			\$ 1,000		\$ 2,500	\$ 2,500	\$ 2,800	\$ 2,800	\$ 2,800
IL Municipal League Conference - September 2012 (CM & DCM, Mayor, Council)					\$ 2,000	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500
City Manager Certification (DCM & Assist to the CM)					\$ 100	\$ 100	\$ 150	\$ 150	\$ 150
			\$ 21,000						
				\$ 25,000.00					
<b>TOTAL</b>		\$ 21,040.14	\$ 38,800	\$ 25,000	\$ 25,300	\$ 28,600	\$ 32,750	\$ 34,750	\$ 34,750

OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: TEMPORARY SERVICES  
 Budget Account: 70820

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017	
Breakdown of Line Item			\$	-	\$	-	\$	-	\$	-
<b>TOTAL</b>		\$	-	\$	-	\$	-	\$	-	\$

OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: OTHER PURCHASED SERV.  
 Budget Account: 70990

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									
Downtown Bird Abatement Program - Pigeon									
Abatement for McLean County Historical Museum									
Partnership with McLean County Government			\$ -		\$ -	\$ -	\$ -	\$ -	
Professional Head-shots (Individual photos for									
Department Heads, new Councilmembers)			\$ 2,200	\$ 2,700.00	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200
Professional Group-photo for City Council			\$ 500		\$ -	\$ 500	\$ -	\$ 500	\$ 500
City Services Directory (graphic artist)					\$ 1,000	\$ -	\$ 1,200	\$ -	\$ 1,200
<b>TOTAL</b>		\$ 100.50	\$ 2,700	\$ 2,700	\$ 3,200	\$ 2,700	\$ 3,400	\$ 2,700	\$ 3,900

OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: OFFICE SUPPLIES  
 Budget Account: 71010

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									
Office Supplies			\$ 12,000	\$ 10,000.00	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
Copies - Ricoh									
Information Technology Supplies (toner, cartridges)									
Office Chair (DCM)									
<b>TOTAL</b>		\$ 11,314.18	\$ 12,000	\$ 10,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000

OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: POSTAGE  
 Budget Account: 71030

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATIO	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									
General Correspondence			\$ 2,000	\$ 4,000.00	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Citizen Survey			\$ 2,500		\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Business Leaders - Holiday Cards			\$ 100		\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Congrats/Recognition Cards			\$ 100		\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
<b>TOTAL</b>		\$ 1,144.74	\$ 4,700	\$ 4,000	\$ 4,700	\$ 4,700	\$ 4,700	\$ 4,700	\$ 4,700



OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: TELEPHONE  
 Budget Account: 71340

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATIO	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									
Office CISCO Landline (6) - Conference Room, City Manger, Deputy City Manager, Executive Assistant, Council Mailbox, Assistant to the CM			\$ 7,000	\$ 7,000.00	\$ 7,000	\$ 7,000	\$ 7,500	\$ 7,500	\$ 7,500
Blackberry Cell Phone (3) - City Manager, Deputy City Manager, Assistant to the City Manager					\$ 5,000				
Additional per Barb for online services									
<b>TOTAL</b>		\$ 4,376.78	\$ 7,000	\$ 7,000	\$ 12,000	\$ 7,000	\$ 7,500	\$ 7,500	\$ 7,500

OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: PERIODICALS & BOOKS  
 Budget Account: 71420

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									
Wall Street Journal			\$ 500	\$ 5,000.00	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Chicago Tribune			\$ 300		\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
Kiplinger			\$ 100		\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
ICMA Executive Book Summaries/ICMA Bookstore			\$ 2,000		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Reference Guides			\$ 400		\$ 400	\$ 400	\$ 400	\$ 400	\$ 400
Professional Publications			\$ 200		\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
Public Record Publication of McLean County			\$ 350		\$ 350	\$ 350	\$ 400	\$ 400	\$ 400
Journal of the American Planning Assoc			\$ 75		\$ 75	\$ 75	\$ 100	\$ 100	\$ 100
Other Books and Subscriptions			\$ 1,100		\$ 2,000	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500
<b>TOTAL</b>		\$ 3,138.38	\$ 5,025	\$ 5,000	\$ 5,925	\$ 5,925	\$ 6,500	\$ 6,500	\$ 6,500



OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: OTHER SUPPLIES  
 Budget Account: 71990

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									
Polos (Admin Staff - 2 each)			\$ -	-	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
Name Tags (Admin Staff)					\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350

OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: COMMUNITY RELATIONS  
 Budget Account: 79110

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
<b>Breakdown of Line Item</b>									
McLean County Abraham Lincoln Commission (Lights for Abraham Lincoln Statue)			\$ -		\$ -	\$ -	\$ -	\$ -	
Elected Officials & Employee Birthday Cards			\$ 700		\$ 700	\$ 700	\$ 700	\$ 700	\$ 700
Berevment Flowers (Elected Officials & Employees)			\$ 500		\$ 800	\$ 800	\$ 800	\$ 800	\$ 800
Economic Development Breakfast (CM, DCM, Asst to the CM - table sponsor)			\$ 500		\$ 500	\$ 500	\$ 600	\$ 600	\$ 600
B-N by the Numbers (CM, DCM, Assist to the CM)					\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
Annual Martin Luther King Awards Luncheon - January 2013 (Tables and Brochure Ad Space)			\$ 700		\$ 1,100	\$ 1,100	\$ 1,300	\$ 1,300	\$ 1,300
Citizen's Budget Open House FY 2011-2012 - refreshments			\$ 1,000		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Citizen Voice Meetings - 4/year			\$ 600		\$ 400	\$ 400	\$ 400	\$ 400	\$ 400
McLean County Historical Society			\$ 20,000		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Miscellanoues events that come up during the FY - CM, DCM, Assist to the CM (i.e. Chamber, EDC special lunches and presenations)			\$ 1,000		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Citizen Summit?????			\$ 5,000		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Multi-Cultural Leadership Program - sponsorship			\$ 2,500		\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Community Leaders Breakfast - sponsored by COB???			\$ 3,000		\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
McLean County Chamber of Commerce Annual Gala (CM, DCM, Assist to the CM)			\$ 1,000		\$ 300	\$ 300	\$ 400	\$ 400	\$ 400
Annual Boards & Commissions Recognition Dinner			\$ 10,000		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Annual Employee Appreciation Picnic (April - FT, PT, Seasonals, approx 1500 employees @ \$13.33/person)					\$ 20,000	\$ 20,000	\$ 22,000	\$ 25,000	\$ 25,000
Japan Sister City 50th Anniversary					\$ 10,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>			\$ 30,297.12	\$ 98,000	\$ 65,000	\$ 86,600	\$ 76,600	\$ 79,000	\$ 82,000

OPERATING ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: OTHER MISC. EXPENSES  
 Budget Account: 79990

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017	
Breakdown of Line Item										
McLean County Mayor's Association (Mayor)					\$400	\$400	\$400	\$400	\$400	
Midwest High Speed Rail Association (Mayor)					\$500	\$500	\$500	\$500	\$500	
US Conference of Mayors (Mayor)					\$6,000	\$6,000	\$6,500	\$6,500	\$7,000	
National League of Cities (Elected Officials)					\$8,000	\$8,000	\$9,000	\$9,000	\$9,500	
One Voice DC Trip - March 6, 2012 in Washington D.C. (Mayor, City Manager, 1 Alderperson)					\$9,000	\$9,000	\$10,000	\$10,000	\$10,500	
US Conference of Mayors - June 13, 2012 in Orlando, FL (Mayor)					\$3,000	\$3,000	\$4,000	\$4,000	\$4,500	
National League of Cities - Congressional Cities Conference March 2013 in Washington, DC (Manager & 4 Elected Officials)					\$9,000	\$9,000	\$10,000	\$10,000	\$10,500	
Office CISCO Landline - Mayor										
Blackberry Cell Phone - Mayor & Council										
Polos (Mayor & Council - 2 ea.)					\$500	\$500	\$550	\$550	\$600	
Name Tag (Mayor & Council)					\$250	\$75	\$75	\$250	\$75	
Laptop (10)										
B-N by the Numbers (\$25/ticket)					\$500	\$500	\$600	\$600	\$650	
Miscellaneous Events (EDC, Chamber, etc.)					\$1,000	\$1,000	\$1,200	\$1,200	\$1,500	
Chamber Gala (\$90/ticket)					\$900	\$900	\$1,000	\$1,000	\$1,200	
<b>TOTAL</b>		\$	- \$	- \$	- \$	39,050 \$	38,875 \$	43,825 \$	44,000 \$	46,925

CAPITAL EQUIPMENT ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: CAPITAL OUTLAY OFFICE FURNITURE  
 Budget Account: 72110

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION/NOTES	ACTUAL BUDGET FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017	SOURCE OF COST ESTIMATE OF ASSET	ASSET TO BE TRADED IN LIST ASSET	IF ASSET TO BE TRADED IN LIST TRADE CREDIT AMOUNT	IF ASSET TO BE TRADED IN LIST SOURCE OF CREDIT AMOUNT	CONSEQUENCE IF ASSET NOT REPLACED	COST TO REPAIR ASSET IF APPLICABLE IF NOT NOTE
		\$	-		\$	-	\$	-	\$	-					
		\$	-	\$	-	\$	-	\$	-	\$	-				

CAPITAL EQUIPMENT  
ACTIVITY FORM

Department: #REF!  
 Department Number: #REF!  
 Account Title: CAPITAL OUTLAY COMPUTER EQUIPMENT  
 Budget Account: 72120

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION/NOTES	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTED YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017	SOURCE OF COST ESTIMATE OF ASSET	ASSET TO BE TRADED IN LIST ASSET	IF ASSET TO BE TRADED IN LIST TRADE CREDIT AMOUNT	IF ASSET TO BE TRADED IN LIST SOURCE OF CREDIT AMOUNT	CONSEQUENCE IF ASSET NOT REPLACED	COST TO REPAIR ASSET IF APPLICABLE IF NOT NOTE

\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -

\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -

CAPITAL EQUIPMENT ACTIVITY

Department: #REF!  
 Department Number: #REF!  
 Account Title: CAPITAL OUTLAY LICENSED VEHICLES  
 Budget Account: 72130

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION/NOTES	ACTUAL BUDGET FY 2011	APPROVED BUDGET FY 2012	PROJECTE YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017	SOURCE OF COST ESTIMATE OF ASSET	ASSET TO BE TRADED IN LIST ASSET	IF ASSET TO BE TRADED IN LIST TRADE CREDIT AMOUNT	IF ASSET TO BE TRADED IN LIST SOURCE OF CREDIT AMOUNT	CONSEQUENCE IF ASSET NOT REPLACED	COST TO REPAIR ASSET IF APPLICABLE IF NOT NOTE
		\$	-		\$	-	\$	-	\$	-					
		\$	-	\$	-	\$	-	\$	-	\$	-				

CAPITAL EQUIPMENT ACTIVITY

Department: #REF!  
 Department Number: #REF!  
 Account Title: CAPITAL OUTLAY EQUIPMENT OTHER THAN OFFICE  
 Budget Account: 72140

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION/NOTES	ACTUAL BUDGET FY 2011	APPROVED BUDGET FY 2012	PROJECT YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017	SOURCE OF COST ESTIMATE OF ASSET	ASSET TO BE TRADED IN LIST ASSET	IF ASSET TO BE TRADED IN LIST TRADE CREDIT AMOUNT	IF ASSET TO BE TRADED IN LIST SOURCE OF CREDIT AMOUNT	CONSEQUENCE IF ASSET NOT REPLACED	COST TO REPAIR ASSET IF APPLICABLE IF NOT NOTE
		\$	-		\$	-	\$	-	\$	-					
		\$	-	\$	-	\$	-	\$	-	\$	-				

CAPITAL EQUIPMENT ACTIVITY

Department: #REF!  
 Department Number: #REF!  
 Account Title: CAPITAL OUTLAY OTHER  
 Budget Account: 72190

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION/NOTES	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECT YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017	SOURCE OF COST ESTIMATE OF ASSET	ASSET TO BE TRADED IN LIST ASSET	IF ASSET TO BE TRADED IN LIST TRADE CREDIT AMOUNT	IF ASSET TO BE TRADED IN LIST SOURCE OF CREDIT AMOUNT	CONSEQUENCE IF ASSET NOT REPLACED	COST TO REPAIR ASSET IF APPLICABLE IF NOT NOTE
		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -						
		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -						



**OPERATING ACTIVITY FORM**

**Department:** #REF!  
**Department Number:** #REF!  
**Account Title:** TRANSFER TO EQUIPMENT REPLACEMENT  
**Budget Account:** 80150

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
DESCRIPTION OF ACTIVITY/ITEM	JUSTIFICATION	ACTUAL FY 2011	APPROVED BUDGET FY 2012	PROJECTE YEAR END FY 2012	PROPOSED BUDGET REQUEST FY 2013	PROPOSED BUDGET REQUEST FY 2014	PROPOSED BUDGET REQUEST FY 2015	PROPOSED BUDGET REQUEST FY 2016	PROPOSED BUDGET REQUEST FY 2017
Breakdown of Line Item			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

