



VOID

Finance Department

REFUND REQUEST

Please check one. If existing vendor, include vendor number.

<input type="checkbox"/> New Vendor	<input type="checkbox"/> Existing Vendor	Vendor Number: 999012
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Company or Vendor Name: <i>Tari Renner</i>
Phone:
E-mail:

Address Information:

Remit Address: <i>Administration</i>
Street
PO Box
City
State
Zip

Accounting Information:

Account Code:	Amount: <i>36.55</i>
<i>1001110</i>	
<i>79992</i>	
<i>269002</i>	

Other Information:

Water Service Address	
Parking Card	
Program/Event	
Other	

Reason:

<i>Business Meal - T.Renner, M.Lee</i>
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Submitted by:

Authorized Signature	<i>[Signature]</i>
Department	<i>Administration</i>
Phone	<i>(309) 434-2210</i>
Date Needed by	

109 East Olive Street
 Post Office Box 3157
 Bloomington, Illinois
 61702-3157
 309-434-2333 tel
 309-434-2874 fax
 For Hearing Impaired
 TTY 309.829.5115
 an equal opportunity
 employer

Finance Use Only:

Vendor Number:	
Vendor Type:	<i>Refund</i>
Date Recd	
Date Established	

Reset Form



CITY COUNCIL MEAL REIMBURSEMENT REQUEST

Requested By:	Mayor Tari Renner
Street	
PO Box	
City/State/Zip	
Phone:	
E-mail:	

A/P Vendor#	
Date Check Needed:	
Account Codes:	Amount:
10011110	\$15.78
79992	
269002	

Date of Meal:	12/19/17
Meal Provider:	Biaggi's – Bloomington, IL
Amount Requested:	\$15.78
Business Purpose:	Discussion of administration and appointments

Attendee Name:	Title:	Interest:
M. Lee	Chair, Housing Authority	Discussion of administration and appointments
Requestor's Signature: Finance Director Signature: City Manager's Signature:		

Meals. The following meals may be reimbursed:

- (1) meals associated with City business when the business meal is with one or more representatives of another local, state or national government agency, who is meeting in their official capacity for that unit of government, to discuss a policy position of the City that involves the other local, state or national government agency;
- (2) meals associated with City business when the business meal is with a developer, business owner, or representative of a community organization where the primary purpose is to discuss a City initiative or proposal involving the City and the other party to the meal; and
- (3) meals while attending, in the official capacity of a City elected official, a conference, seminar or meeting located outside of Bloomington-Normal.

Gratuities are limited to a maximum of 20% of the total bill. Unless other criteria are met, meals with other City Elected Officials to discuss City business shall not be subject to reimbursement. The meals of those dining with the elected official shall not be subject to reimbursement by the City.