

**PROJECTION: 20195 FY 2019 MUNIS BUDGET LEVEL 5 ADOPTED**
**ACCOUNTS FOR:**

10014125 BCPA

10014125 50014 - 20000 BCPA Home Rule Sales Tax

VENDOR	QUANTITY	UNIT COST	2019	ADOPTED
	1.00	1,700,000.00	-1,700,000.00 *	-1,700,000.00

Authorization  
 Ordinance (Imposed/Revised)-  
 #2000-157  
 Effective- 1/1/2001

Home Rule Sales Tax is a tax imposed by a home rule municipality on general merchandise. Home rule sales tax does not extend to the sale of items that require title or registration (such as vehicles/trailers/motorcycles) or to the sale of qualifying food, drugs, or medical appliances.

Revenues received from this line item are the primary funding source for the BCPA.

This revenue is influenced by the annual sale of goods and is impacted for economic factors including unemployment and GDP.

Collection -- There are a variety of stores and businesses that collect the tax on a transaction basis, and remit the total receipts on a monthly basis to the State of Illinois. The State collects this tax for the City of Bloomington and remits the tax to the City monthly.

Per year based on  
 "Downtown Project  
 Financing Proposal"  
 Worksheet

Example: A customer buys a \$100 electronic device  
 Total tax is 8.75% of which  
 1.5% is Home Rule Sales Tax  
 \$8.75 is charged in taxes  
 \$1.50 (1.5%) comes to the City as Home Rule Sales Tax  
 \$1.00 (1%) comes to the City as Mandated Sales Tax



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\$5.00 (5%) is retained by the State  
 25 cents (0.25%) goes to the County

10014125 53110 - 20000 BCPA Federal Grants	1.00	5,000.00		-5,000.00 *
Some National Endowment for the Arts grants are given toward a specific performance or residency activity for our season.				-5,000.00

10014125 53120 - 20000 BCPA State Grants	1.00	10,000.00		-10,000.00 *
State Art grants generally support the programming for an entire season.				-10,000.00

Collection:  
 We write grant applications based on availability and programming and may or may not receive funding. If we are accepted by the granting agency to receive funds it is typically in the form of check to be deposited.

History:  
 We have applied for state grants including Illinois Arts Council (IAC), Tourism Attraction Development Grant Program (T.A.P), Arts Midwest, Arts Tour, Illinois Jobs Preservation, Regranting funds dispersed through the regional arts agency McLean County Arts Center.

Earmarking:  
 Grants received were for infrastructure improvement to Lincoln Park, the Creativity Center, and cultural programming.



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Influencing Factors:  
 Availability of funds dispersed for special projects allocated by the state government, administration priorities in funding the arts in Illinois, length of time required to apply and receive funding, type of programming we offer, and amount of funds dispersed by federal agencies to be allocated for state agencies allocation.

IAC grants have been truncated due to the 2015-16 Illinois Budget Impasse. Future programs are uncertain as of 10/19/16.

10014125 54430 - 20000 BCPA Prop/Facility Rental Fees	1.00	240,000.00	-240,000.00 *	-240,000.00
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Patron Services (manager on duty)  
 Production (Stage crew, prod. Equip., & concert setups)  
 Facilities (building and equipment rental)  
 Marketing (rental of electronic sign)

Fee schedule is available on the BCPA website  
 Fees are re-evaluated annually

The BCPA is rented to outside organizations and individuals. Some renters are regulars such as the Illinois Symphony Orchestra. Many are one time rentals for weddings, anniversaries, birthdays, etc. The BCPA is capable of simultaneously renting some events during its sponsored programming.

Collection:  
 Individual contracts are created for each rental of the BCPA based on the fee schedule which is available on the BCPA



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website. Each rental is different, and there are approximately 32 different items that could be included on an invoice.

Invoices for rentals are generally created within 96 hours after the rental. Production costs are tracked separate from actual facility space and equipment rental.

**Earmarking:**

This revenue line item is not earmarked for any special purpose and is used to support general operations.

**Influencing Factors:**

This revenue line item is influenced by the number of rentals and type of rentals requested per year. Economic factors have a strong impact on this revenue line.

10014125 54430 - 20100 CC Prop/Facility Rental Fees				.00
10014125 54910 - 20000 BCPA Activity / Program Income				-5,270.00 *
Community Engagement	1.00	5,270.00		-5,270.00

Event registration fees for summer park performances, school programs, etc.

Educational programming began in FY17. Tuition for classes and workshops is included in this line item

**Collection:**

We receive payment for school program fees by check, cash or credit card. An invoice is sent to schools prior to payment.

Program income is used to offset the artist fees.

**Influencing Factors:**

The revenue for the Park summer



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program is influenced by the number of participants in the performance. The school revenue is influenced by the number of programs we are able to take into the community that season and if the program is grant funded or not.

10014125 54920 - 20000 BCPA Admission Fees

	1.00	605,000.00	-605,000.00 *	-605,000.00
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Family and Spotlight Shows  
 Main Stage Shows

**Collection:**  
 The BCPA Director determines the number of shows presented by the BCPA and develops programming based in large part on suggestions and interest from the community. A cost analysis is crafted for each performance. Based on artist fees and anticipated expenses for each show, a per-ticket cost is determined. All ticket sales are final. Refunds are given only in the case of event cancellation or performance date change. A \$5 exchange fee is charged on ticket exchanges made no later than 48 hours prior to the performance.

**Earmarking:**  
 This revenue line item is not earmarked for any special purpose and is used to support general operations. However, ticket sales offset the cost of artist fees reported in account 70218.

**Influencing Factors:**  
 Ticket sales and fees are influenced by the type of performance, the price of the ticket, the number of performances per year, and economic factors including the national economy and





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unemployment.

Example:  
Artist fee \$20,000  
Artist Hospitality \$600  
Stage crew Labor \$5,600  
Advertising \$3,500  
Other expenses \$2,250  
Total projected expenses \$31,950

Ticket prices  
\$48 X 579 \$27,792  
\$46 X 459 \$21,114  
\$42 X 91 \$3,822  
Total potential Sales \$52,728

Total potential profit based on 100% ticket sales = \$20,778

Ticket prices for the School Matinee series known as Spotlight Performances are \$6.75 per ticket with a cap on any one showing at 1100 seats.

10014125 54920 - 20100 CC Admission Fees					.00
10014125 54990 - 20000 BCPA Other Charges for Service				1.00	75,000.00
					-75,000.00 *
					-75,000.00

Box Office fees  
See attached Fee Schedule  
Fees are re-evaluated annually.

The fee schedule is based on careful analysis of other Arts Centers comparable in size and what the current economic conditions will allow.

Collection:



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Ticket fees are collected each time a ticket is sold. Organizations that rent the BCPA for performances are charged Box Office fees if the Box Office sells tickets for their performance.

**Earmarking:**  
 This revenue line item is not earmarked for any special purpose and is used to support general operations.

**Influencing Factors:**  
 This revenue is influenced by the number of tickets sold and whether tickets are sold at the box office or through the internet. Additional fees are charged for on-line sales to cover the cost of credit card and internet fees.

10014125 55990 - 20000 BCPA Other Penalties				.00
10014125 56010 - 20000 BCPA Interest Income				.00
10014125 57035 - 20000 BCPA Concessions	1.00	60,000.00		-60,000.00 *
				-60,000.00

**Main Stage performances:**  
 Vending machine, alcohol sales, other concession sales including drink glasses, candy, popcorn, and gift shop items in FY17.

FY17 also included the introduction of debit/credit card readers at bars and concessions, allowing for increased sales at purchase positions.

Concessions are collected when an artist sells merchandise during a performance. Generally, the BCPA collects 10% of the gross sales of electronic merchandise, i.e., CDs, DVDs,



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etc...and 20% of soft goods  
 such as T-shirts, hats,  
 photos, etc... The artist  
 retains the sales tax.

Some concessions income comes  
 from the sale of food at the  
 summer concerts and also from  
 the vending machines in the  
 BCPA. The BCPA sells alcohol  
 at most performances and has  
 added concession sales to  
 many events.  
 This revenue line is used to  
 support general operations.

This revenue is influenced by  
 the type of performance and  
 the number of performances as  
 well as economic conditions.  
 Not all artists sell  
 merchandise.

10014125 57310 - 20000 BCPA Donations

1.00	30,000.00	-30,000.00 *
		-30,000.00

Arts Partners - Box Office  
 donations  
 Income from Park Summer shows

This line item is decreasing in  
 FY18 owing to the switch of the  
 Arts Partners donor program  
 moving to the 501(c)3  
 organization, Friends of the  
 BCPA, which was established to  
 raise funding for the  
 Creativity Center and the BCPA.  
 Event sponsorships for FY 2011  
 were figured in this line item  
 but actually appear in 57390.

Box Office donations are  
 generally tickets that are not  
 used by a patron and are  
 donated to the BCPA. This  
 revenue is moved from ticket  
 sales to donations.  
 Occasionally a patron will  
 donate money that is left over  
 when a higher priced ticket is  
 exchanged for a lower priced







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ticket - no money is refunded in an exchange. Money can be turned into a gift certificate. Box Office donations revenue is not earmarked for any specific program and is used for general operating purposes.

BCPA Tours as well as bar/ coat check tips are included here.

10014125 57350 - 20000 BCPA Other Private Grants

1.00 35,000.00 -35,000.00 \*  
-35,000.00

Community Engagement possible grants from the Cultural Data Project

Patron services - State Farm Grants- to be used for whatever the donor wishes. In the past, most has been earmarked for uniforms.

Collection:  
We write grant applications based on availability and programming and may or may not receive funding. If we are accepted by the granting agency to receive funds it is typically as a check to be deposited.

History:  
We have received private grants from the following: Mitsubishi, CEFCU, Shirk Family Foundation and have applied for others including from the Target Corporation.

Earmarking:  
We anticipate receiving funds each year. The grants listed above vary from \$500-\$75,000. Some private grants are earmarked for the Creativity



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	VENDOR	QUANTITY	UNIT COST	2019	ADOPTED
Center renovation.					
Influencing Factors: Economic conditions in a business fiscal year, length of request process (months-years), availability (some not available every year).					
10014125 57390 - 20000 BCPA Other Contributions					-305,000.00 *
Playbill Ad Sales \$13,688		1.00	305,000.00		-305,000.00
Event Sponsorships \$12,000					
In Kind Contributions: \$240,777 for FY18/Advertising Volunteers' time \$192,000					
10014125 57390 - 20100 CC Other Contributions					.00
10014125 57490 - 20000 BCPA Other Reimbursements					-3,000.00 *
		1.00	3,000.00		-3,000.00
Piano tuning for tenants					
Dumpster					
T shirt sales for Park summer shows					
Postage reimbursement					
Other					
The BCPA provides a dumpster for the Kiwanis					
Pancake Days. The BCPA includes this cost on the final invoice for the rental and is reimbursed.					
The BCPA is reimbursed for the cost of tuning the piano when the tuning is done for an organization that is renting the BCPA such as the Illinois Symphony Orchestra.					
BCPA sells cups designed for use in the auditorium.					
Reimbursement on the cups is budgeted at \$2160 for FY18.					
Cups are sold for \$3 each and can be brought back to the theatre to use at any show in the BCPA. The cost to the					



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 BCPA for each cup is about  
 \$1.70 and staff estimates  
 selling 1270 cups.

VENDOR	QUANTITY	UNIT COST	2019	ADOPTED
10014125 57985 - 20000 BCPA Cash Short / Over				.00
10014125 57990 - 20000 BCPA Other Misc Revenue				.00
10014125 57992 - 20000 BCPA ATM Revenue				.00
10014125 61100 - 20000 BCPA Salaries - Full Time				547,000.00 *
LABORER - CUSTODIAN - BCPA (6302)	1.00	64,563.00		64,563.00
FACILITIES AND EVENT COORDINAT (7400)	1.00	70,313.00		70,313.00
TICKET OFFICE MANAGER (9506)	1.00	49,112.00		49,112.00
VOLUNTEER & CONCESSIONS COORD (11209)	1.00	43,709.00		43,709.00
ASST PERFORMING ARTS MGR (11274)	1.00	64,291.00		64,291.00
PRODUCTION MANAGER (11556)	1.00	58,568.00		58,568.00
ASST TECHNICAL MANAGER (70777)	1.00	49,530.00		49,530.00
DEVELOPMENT MANAGER (70778)	1.00	63,870.00		63,870.00
FINANCE AND ADMINISTRATION MAN (70779)	1.00	73,810.00		73,810.00
PERFORMING ARTS MANAGER (70780)	1.00	85,890.00		85,890.00
SUPPORT STAFF V - BCPA (70781)	1.00	38,542.00		38,542.00
Level 1 adjustment	1.00	65,198.00		-65,198.00
Department Changes at Level 3	1.00	50,000.00		-50,000.00
10014125 61130 - 20000 BCPA Salaries - Seasonal				175,000.00 *
BOX OFFICE ASSISTANT I (70867)	.50	84,000.00		42,000.00
CASHIER- BCPA PATRON SVCS (70868)	1.00	13,000.00		13,000.00
CUSTODIAN - BCPA (70869)	.50	24,000.00		12,000.00
CUSTODIAN - BCPA (70870)	.50	120,000.00		60,000.00
MISC TECHNICAL ASST - BCPA PRO (70871)	1.00	28,000.00		28,000.00
STAGEHAND (70872)	1.00	50,000.00		50,000.00





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	VENDOR	QUANTITY	UNIT COST	2019	ADOPTED
CREW HEAD (70873)		1.00	30,000.00		30,000.00
STUDENT INTERN (PD) BCPA ADM (70874)		.50	6,000.00		3,000.00
Level 1 Adjustment		1.00	63,000.00		-63,000.00
10014125 61150 - 20000 BCPA Salaries - Overtime					18,000.00 *
MISC PAYS BUDGET (70826)		1.00	20,000.00		20,000.00
Level 1 Adjustment		1.00	2,000.00		-2,000.00
10014125 61190 - 20000 BCPA Other Salaries					1,000.00 *
Other Salaries		1.00	1,500.00		1,500.00
Department Changes at Level 3		1.00	500.00		-500.00
10014125 62100 - 20000 BCPA Dental Ins Enhanced					5,670.00 *
DENTAL ENHANCED PLAN		.00	539.00		539.00
DENTAL ENHANCED PLAN		.00	815.00		815.00
DENTAL ENHANCED PLAN		.00	267.00		267.00
DENTAL ENHANCED PLAN		.00	815.00		815.00
DENTAL ENHANCED PLAN		.00	539.00		539.00
DENTAL ENHANCED PLAN		.00	539.00		539.00
DENTAL ENHANCED PLAN		.00	539.00		539.00
DENTAL ENHANCED PLAN		.00	539.00		539.00
DENTAL ENHANCED PLAN		.00	539.00		539.00
DENTAL ENHANCED PLAN		.00	539.00		539.00
DENTAL ENHANCED PLAN		.00	539.00		539.00
DENTAL ENHANCED PLAN		.00	539.00		539.00





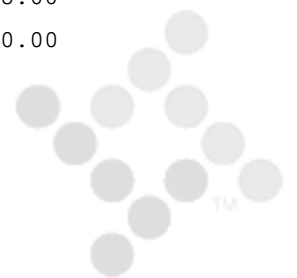
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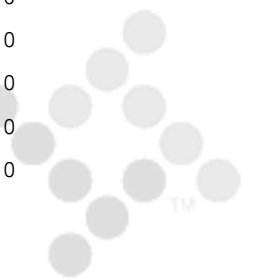
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	VENDOR	QUANTITY	UNIT COST	2019	ADOPTED
10014125 62101 - 20000 BCPA Dental Insurance					.00
10014125 62102 - 20000 BCPA Vision Plan					735.00 *
VISION		.00	120.00		120.00
VISION		.00	55.00		55.00
VISION		.00	120.00		120.00
VISION		.00	88.00		88.00
VISION		.00	88.00		88.00
VISION		.00	88.00		88.00
VISION		.00	88.00		88.00
VISION		.00	88.00		88.00
10014125 62104 - 20000 BCPA Health Ins-BCBS PPO					.00
10014125 62106 - 20000 BCPA Health Ins HAMP- HMO					.00
10014125 62108 - BCPA Enhanced BCBS PPO					.00
10014125 62108 - 20000 BCPA Enhanced BCBS PPO					139,584.00 *
BCBS ENHANCED PPO		.00	6,505.00		6,505.00
BCBS ENHANCED PPO		.00	22,047.00		22,047.00
BCBS ENHANCED PPO		.00	6,505.00		6,505.00
BCBS ENHANCED PPO		.00	22,047.00		22,047.00
BCBS ENHANCED PPO		.00	13,808.00		13,808.00
BCBS ENHANCED PPO		.00	13,808.00		13,808.00
BCBS ENHANCED PPO		.00	13,808.00		13,808.00
BCBS ENHANCED PPO		.00	13,808.00		13,808.00
BCBS ENHANCED PPO		.00	13,808.00		13,808.00
BCBS ENHANCED PPO		.00	13,808.00		13,808.00
BCBS ENHANCED PPO		.00	13,440.00		13,440.00



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**ACCOUNTS FOR:**

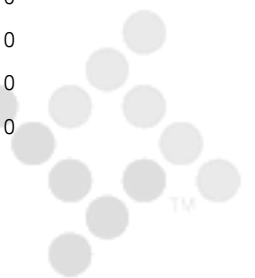
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10014125 BCPA					
10014125 62109 - BCPA Enhanced HMO					.00
10014125 62109 - 20000 BCPA Enhanced HMO					.00
10014125 62110 - 20000 BCPA Group Life Insurance					737.00 *
GROUP TERM LIFE INS \$50000		.00	67.00		67.00
GROUP TERM LIFE INS \$50000		.00	67.00		67.00
GROUP TERM LIFE INS \$50000		.00	67.00		67.00
GROUP TERM LIFE INS \$50000		.00	67.00		67.00
GROUP TERM LIFE INS \$50000		.00	67.00		67.00
GROUP TERM LIFE INS \$50000		.00	67.00		67.00
GROUP TERM LIFE INS \$50000		.00	67.00		67.00
GROUP TERM LIFE INS \$50000		.00	67.00		67.00
GROUP TERM LIFE INS \$50000		.00	67.00		67.00
GROUP TERM LIFE INS \$50000		.00	67.00		67.00
GROUP TERM LIFE INS \$50000		.00	67.00		67.00
GROUP TERM LIFE INS \$50000		.00	67.00		67.00
10014125 62115 - 20000 BCPA RHS Contributions					1,589.85 *
RHS contribution for employees who have the maximum number of sick hours and a portion is going to their RHS account.		1.00	1,589.85		1,589.85
10014125 62120 - 20000 BCPA IMRF					86,164.00 *
IMRF		.00	8,251.00		8,251.00
IMRF		.00	8,986.00		8,986.00
IMRF		.00	6,277.00		6,277.00
IMRF		.00	5,586.00		5,586.00
IMRF		.00	8,216.00		8,216.00
IMRF		.00	7,485.00		7,485.00
IMRF		.00	6,330.00		6,330.00
IMRF		.00	8,163.00		8,163.00



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IMRF		.00	9,433.00		9,433.00
IMRF		.00	10,977.00		10,977.00
IMRF		.00	4,926.00		4,926.00
IMRF		.00	1,534.00		1,534.00
10014125 62130 - 20000 BCPA Social Security					53,739.00 *
FICA		.00	3,835.00		3,835.00
FICA		.00	4,359.00		4,359.00
FICA		.00	2,531.00		2,531.00
FICA		.00	2,556.00		2,556.00
FICA		.00	3,472.00		3,472.00
FICA		.00	3,312.00		3,312.00
FICA		.00	2,747.00		2,747.00
FICA		.00	3,636.00		3,636.00
FICA		.00	4,252.00		4,252.00
FICA		.00	5,001.00		5,001.00
FICA		.00	1,995.00		1,995.00
FICA		.00	1,287.00		1,287.00
FICA		.00	2,604.00		2,604.00
FICA		.00	806.00		806.00
FICA		.00	744.00		744.00
FICA		.00	3,720.00		3,720.00
FICA		.00	1,736.00		1,736.00
FICA		.00	3,100.00		3,100.00
FICA		.00	1,860.00		1,860.00
FICA		.00	186.00		186.00





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	VENDOR	QUANTITY	UNIT COST	2019	ADOPTED
10014125 62140 - 20000 BCPA Medicare					12,570.00 *
MEDICARE		.00	897.00		897.00
MEDICARE		.00	1,020.00		1,020.00
MEDICARE		.00	592.00		592.00
MEDICARE		.00	598.00		598.00
MEDICARE		.00	812.00		812.00
MEDICARE		.00	775.00		775.00
MEDICARE		.00	642.00		642.00
MEDICARE		.00	850.00		850.00
MEDICARE		.00	994.00		994.00
MEDICARE		.00	1,170.00		1,170.00
MEDICARE		.00	467.00		467.00
MEDICARE		.00	301.00		301.00
MEDICARE		.00	609.00		609.00
MEDICARE		.00	189.00		189.00
MEDICARE		.00	174.00		174.00
MEDICARE		.00	870.00		870.00
MEDICARE		.00	406.00		406.00
MEDICARE		.00	725.00		725.00
MEDICARE		.00	435.00		435.00
MEDICARE		.00	44.00		44.00
10014125 62150 - 20000 BCPA Unemployment Insurance					4,000.00 *
Budget for Unemployment Insurance		1.00	4,000.00		4,000.00





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ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2019	ADOPTED
10014125 BCPA					.00
10014125 62160 - 20000 BCPA Workers Compensation					.00
10014125 62170 - 20000 BCPA Uniform Allowance		1.00	750.00		750.00 *
MISC PAYS BUDGET (70826)					750.00
10014125 62200 - 20000 BCPA Health Facilities					.00
10014125 62330 - 20000 BCPA LIUNA Pension		.00	749.00		749.00 *
LIUNA SUPP STAFF PENSION					749.00
10014125 70050 - 20000 BCPA Engineering Services					.00
10014125 70095 - 20000 BCPA Credit Card Fees		1.00	17,355.00		17,355.00 *
Fees paid to the bank for Credit Card charges - BCPA Box Office.					17,355.00
Payment: Box Office credit card fees are automatically deducted from the savings account each month by the bank. The BCPA accepts Mastercard, Visa and Discover. American Express is currently available online although functionality within the BCPA Ticket Office systems has not been installed as of 10/19/16.					
10014125 70218 - 20000 BCPA Artist Fees		1.00	425,000.00		425,000.00 *
Artists are paid various amounts depending on the show and the contract agreement. Artist fees are offset by ticket sales. The BCPA has both mainstage performances and family/school or spotlight shows.					425,000.00
This line item is influenced by the cost of the artist fees.					



**PROJECTION: 20195 FY 2019 MUNIS BUDGET LEVEL 5 ADOPTED**
**ACCOUNTS FOR:**
**10014125 BCPA**

10014125 70220 - 20000 BCPA Other Prof and Tech Serv

VENDOR	QUANTITY	UNIT COST	2019	ADOPTED
	1.00	25,000.00		25,000.00 *
				25,000.00

 Artist Hotels and travel  
 expense  
 Director and staff for Park  
 summer programs  
 Piano tunings  
 Marketing - Graphic Designer  
 for Season Brochure & video  
 Production of a season video

10014125 70420 - 20000 BCPA Rentals

1.00	6,000.00	6,000.00 *
		6,000.00

 Artist Backline/Equipment  
 rental  
 Miscellaneous for Facilities  
 Rental for power boxes for  
 outdoor performances as needed.

10014125 70430 - BCPA MFD Lease

1.00	5,000.00	5,000.00 *
		5,000.00

RICOH MFD LEASE

 BASED ON 5 MONTHS OF ACTUALS  
 FOR FY 2018.

10014125 70510 - 20000 BCPA Repr/Mtnc Building

1.00	60,000.00	60,000.00 *
		60,000.00

 Yearly maintenance contracts  
 Trash removal - Republic  
 Services  
 BCPA lights  
 Other maintenance  
 Patron service repairs -  
 walkies, etc.

10014125 70510 - 20100 CC Repr/Mtnc Building

	.00
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10014125 70520 - 20000 BCPA Rep/Mtn Licensed Vehicle

1.00	100.00	100.00 *
		100.00

 Repair and maintenance of  
 vehicles and equipment


**PROJECTION: 20195 FY 2019 MUNIS BUDGET LEVEL 5 ADOPTED**
**ACCOUNTS FOR:  
 10014125 BCPA**

	VENDOR	QUANTITY	UNIT COST	2019	ADOPTED
10014125 70530 - 20000 BCPA Rep/Mtn Office & Computer		1.00	1,000.00		1,000.00 *
HVAC computer Box Office Choice maintenance contract is \$5000.					
10014125 70540 - 20000 BCPA Rep/Mtn Equip NonOffice		1.00	15,000.00		15,000.00 *
Facility equipment repairs/small equipment purchases Production stage equipment repairs, i.e. sound system, microphone, clear-com system driver racks repairs  Additionally, a \$12,650 payment for year 4 of 7 on the TSS contract will be due.					
10014125 70590 - 20000 BCPA Other Repair& Maintenance		1.00	4,500.00		4,000.00 *
Production sound equipment/ musical equipment for Park programs and other facilities maintenance.					
Department Changes at Level 3		1.00	500.00		-500.00
10014125 70610 - 20000 BCPA Advertising		1.00	311,000.00		311,000.00 *
In kind advertising (offset in other contributions 57390) FY18 =\$240,777.  Includes Marketing Cash of \$71,000. Of that, \$46,380 in annual partnerships with Pantagraph, WGLT and Radio Bloomington and remaining \$24,620 divided amongst other marketing needs per show, i.e. creative artwork, mandated admat purchases, extra media and targeted & boosted social media advertising, etc...					



**PROJECTION: 20195 FY 2019 MUNIS BUDGET LEVEL 5 ADOPTED**
**ACCOUNTS FOR:**
**10014125 BCPA**

	VENDOR	QUANTITY	UNIT COST	2019	ADOPTED
10014125 70611 - 20000 BCPA Printing and Binding		1.00	23,000.00		21,000.00 *
Includes Marketing, Box Office, Community Engagement and Patron Services Administration.					
Includes \$26,000 for season brochure and mid-season mailer pieces, window graphics and direct mail series (postcard) printing					
Department Changes at Level 3		1.00	2,000.00		-2,000.00
10014125 70630 - 20000 BCPA Travel		1.00	350.00		350.00 *
Travel expense for mileage for Administration, Patron Services and Marketing.					
10014125 70631 - 20000 BCPA Membership Dues		1.00	3,750.00		3,750.00 *
This line item includes some licensing requirements for performing arts centers.					
Includes Sam's Club, Volunteer Staff Conferences, Dues, Conferences, Other registration, Broadcast Music Inc. and Licensing fee for BMI, ASCAP and SESAC.					
10014125 70632 - 20000 BCPA Professional Development		1.00	7,000.00		5,000.00 *
Includes training, conferences and seminars for BCPA staff and Marketing relative to performing arts.					
Department Changes at Level 3		1.00	2,000.00		-2,000.00



**PROJECTION: 20195 FY 2019 MUNIS BUDGET LEVEL 5 ADOPTED**
**ACCOUNTS FOR:**

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2019	ADOPTED
10014125 BCPA					.00
10014125 70641 - 20000 BCPA Temporary Services					.00
10014125 70690 - 20000 BCPA Other Purchased Services		1.00	19,000.00	19,000.00	19,000.00 *
Includes lighting services, the Marketing Intern Salary, the Choice Ticketing License and other independent labor for productions					
10014125 70690 - 20100 CC Other Purchased Services					.00
10014125 70702 - 20000 BCPA Workers Comp Premium		1.00	5,282.00	5,282.00	5,282.00 *
Workers Compensation Premium					
10014125 70703 - 20000 BCPA Liability Ins Premium		1.00	6,834.00	6,834.00	6,834.00 *
Liability Insurance Premium					
10014125 70704 - 20000 BCPA Property Ins Premium		1.00	2,394.00	2,394.00	2,394.00 *
Property Insurance Premium					
10014125 70712 - 20000 BCPA Workers Comp Claims		1.00	44,617.00	44,617.00	44,617.00 *
Estimated Workers Comp Claims					
10014125 70713 - 20000 BCPA Liability Claims		1.00	4,131.00	4,131.00	4,131.00 *
Estimated Liability Claims					
10014125 70714 - 20000 BCPA Property Claims		1.00	4,131.00	4,131.00	4,131.00 *
Property claims					
10014125 70720 - 20000 BCPA Insurance Admin Fee		1.00	7,917.00	7,917.00	7,917.00 *
Casualty Insurance Gallagher and ASC Admin Fee					



**PROJECTION: 20195 FY 2019 MUNIS BUDGET LEVEL 5 ADOPTED**
**ACCOUNTS FOR:  
 10014125 BCPA**

	VENDOR	QUANTITY	UNIT COST	2019	ADOPTED
10014125 71010 - 20000 BCPA Office Supplies		1.00	4,000.00		4,000.00 *
Ticket envelopes, ticket stock, ticket printers, lobby speakers for the windows in order to hear customers on the other side of the glass. Computer upgrades for Production (lights and sound) Radios: Front of House & Backstage for volunteers & Production Manager at performances; Ticket Office/Maintenance used for both performances and communication across the BCPA campus on daily basis Includes all office supplies and printer cartridges for 4 to 5 printer					
10014125 71017 - 20000 BCPA Postage		1.00	10,000.00		10,000.00 *
Marketing, including for FY18 a saturation mailing of the season brochure for all Bloomington households. Box Office, including Group Sales mailings Rental Facilities Community Engagement/Family & Spotlight Shows Patron Services/Volunteers Administrative Production, i.e., shipping for lighting or audio repairs					
10014125 71024 - 20000 BCPA Janitorial Supplies		1.00	13,000.00		13,000.00 *
Paper towels, toilet paper, soap, bleach, floor polish, detergent etc. for both buildings and the Festival Park.  Also for cleaning equipment such as vacuum cleaners, floor scrubber, etc... Current equipment is in rotation for new models or much needed repairs.					



**PROJECTION: 20195 FY 2019 MUNIS BUDGET LEVEL 5 ADOPTED**
**ACCOUNTS FOR:**  
 10014125 BCPA

VENDOR	QUANTITY	UNIT COST	2019	ADOPTED
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Staff anticipates using more custodial supplies in the BCPA for increased events. Events were increased from 552 to 592 events over the last two FY years.

HR is also going to be using a new training space in the Creativity Center and that will increase the need for cleaning supplies as well.

10014125 71024 - 20100 CC Janitorial Supplies				.00
10014125 71026 - 20000 BCPA Medical Supplies	1.00	200.00		200.00 * 200.00
Supplies to keep the first aid kits filled for both buildings.				
10014125 71030 - 20000 BCPA Uniform Supplies & Maint	1.00	1,000.00		1,000.00 * 1,000.00
Four to eight Seasonal Custodians (polos and orange t-shirts) Patron services / name tags- uniforms from State Farm grant money BCPA Staff- name tags				
10014125 71060 - 20000 BCPA Conc/ Program Food	1.00	19,000.00		19,000.00 * 19,000.00
Food for Artist, Community Engagement/ Volunteer's lunches - School Shows, Parks summer program concessions.				
10014125 71070 - 20000 BCPA Gas and Diesel Fuel	1.00	46.00		46.00 * 46.00
Fuel				
40 gallons fuel				
this fuel is used in small equipment thru out the year				





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PROJECTION: 20195 FY 2019 MUNIS BUDGET LEVEL 5 ADOPTED

ACCOUNTS FOR:  
10014125 BCPA

	VENDOR	QUANTITY	UNIT COST	2019	ADOPTED
mowers, snowblowers					
Gallons of fuel					
40.00					
Price per gallon					
\$4.05					
Total					
\$162.00					
10014125 71080 - 20000 BCPA Maint & Repair Supply		1.00	110.00		110.00 *
Tools for Facility management					110.00
10014125 71190 - 20000 BCPA Other Supplies		1.00	16,500.00		16,500.00 *
Production supplies for performances \$15,500; Patron Services \$5,500; Facilities \$4,000; \$500 across other areas;					16,500.00
10014125 71310 - 20000 BCPA Natural Gas		1.00	25,000.00		25,000.00 *
Natural Gas					25,000.00
About 8.5% of this budget is for the Creativity Center at 107 E. Chestnut Street. The remaining balance is for the Performing Arts Center and the Festival Park.					
These are payments to Nicor.					
10014125 71320 - 20000 BCPA Electricity		1.00	124,000.00		124,000.00 *
Electricity					124,000.00
About 13.5% of this budget is for the Creativity Center at 107 E. Chestnut Street. The remaining balance is for the Performing Arts Center and the Festival Park.					







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PROJECTION: 20195 FY 2019 MUNIS BUDGET LEVEL 5 ADOPTED

ACCOUNTS FOR:  
10014125 BCPA

VENDOR QUANTITY UNIT COST 2019 ADOPTED

These are payments to Ameren  
and Integrys Energy Services

10014125 71330 - 20000 BCPA Water 1.00 11,000.00 11,000.00 \*  
11,000.00

This account is used to record  
expenses for water for the  
BCPA, Creativity Center and the  
Festival Park.

10014125 71340 - 20000 BCPA Telecommunications 1.00 11,287.00 11,287.00 \*  
11,287.00

Phone service for the BCPA and  
the Creativity Center.

10014125 71340 - 20100 CC Telecommunications .00

10014125 71470 - 20000 BCPA Audio / Visual Materials 1.00 3,000.00 3,000.00 \*  
3,000.00

Audio/Video Materials

10014125 71750 - 20000 BCPA Beverages 1.00 25,000.00 25,000.00 \*  
25,000.00

Artist Beverages  
Production Crew Beverages  
Vending machine  
Parks summer production  
Alcohol purchase for resale  
\$35K for Bloomington Beer Fest

10014125 72140 - 20000 BCPA Cap Outlay Equip NonOffice .00

10014125 72140 - 20100 CC Capital Outlay Eq Other T .00

10014125 73401 - BCPA Lease Principal Expense 1.00 9,600.00 9,600.00 \*  
9,600.00

005-FY2015 Capital Lease  
Principal



**PROJECTION: 20195 FY 2019 MUNIS BUDGET LEVEL 5 ADOPTED**
**ACCOUNTS FOR:  
 10014125 BCPA**

	VENDOR	QUANTITY	UNIT COST	2019	ADOPTED
10014125 73701 - BCPA Lease Interest Expense		1.00	358.09		358.09 *
005-FY2015 Capital Lease Interest					358.09
10014125 79150 - 20000 BCPA Bad Debt		1.00	144.00		144.00 *
					144.00
10014125 79150 - 20100 CC Bad Debt					.00
10014125 79980 - 20000 BCPA Special Program Expenses		1.00	8,000.00		8,000.00 *
Community Engagement, Production, Patron Services and Marketing for specific shows.					8,000.00
Other items included in this line are security for outdoor shows and props that are specific to a show.					
Most Miller Park Summer Theatre costs are associated here.					
10014125 79980 - 20100 CC Special Program Expenses					.00
10014125 79990 - 20000 BCPA Other Miscellaneous Exp					.00
10014125 85215 - 20000 BCPA From BCPA Cap Campaign					.00
10014125 89301 - 20000 BCPA To General Bond & Int		1.00	751,553.76		751,553.76 *
2003 General Obligation Bonds, Principal & Interest					751,553.76
10014125 89307 - 20000 BCPA To 2004 Multi Proj Bond		1.00	275,150.20		275,150.20 *
2004 Variable Bond Principal Supplement (BCPA portion)					275,150.20

 TOTAL REVENUE  
 TOTAL EXPENSE

 -3,073,270.00  
 3,349,097.90




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PROJECTION: 20195 FY 2019 MUNIS BUDGET LEVEL 5 ADOPTED

ACCOUNTS FOR:  
10014125 BCPA

	VENDOR	QUANTITY	UNIT COST	2019	ADOPTED
GRAND TOTAL					275,827.90

\*\* END OF REPORT - Generated by Chris Tomerlin \*\*

