Joint Committee on Administrative Rules

ADMINISTRATIVE CODE

TITLE 41: FIRE PROTECTION CHAPTER II: ELEVATOR SAFETY REVIEW BOARD PART 1000 ILLINOIS ELEVATOR SAFETY RULES SECTION 1000.150 CERTIFICATE OF OPERATION

Section 1000.150 Certificate of Operation

- a) An owner of a conveyance must apply annually for a Certificate of Operation. Each application for a Certificate of Operation concerning a conveyance located in a county or municipality operating under a local elevator agreement shall be submitted by the owner of a conveyance to the Local Administrator. Each application for a Certificate of Operation concerning a conveyance not subject to a Local Agreement shall be submitted by the owner of the conveyance to OSFM. All applications for a Certificate of Operation shall include the following:
 - An acceptance report or the report from the most recent annual inspection from a licensed elevator inspector indicating the date of the inspection and that the conveyance has passed inspection and is safe for normal use;
 - 2) A certification from a licensed elevator mechanic or licensed limited elevator mechanic that the conveyance was tested in accordance with the appropriate State code;
 - 3) Any other information OSFM or the Local Administrator may require; and
 - 4) The fee required by subsection (b).
- The fees for Certificate of Operation for conveyances not subject to a local elevator agreement shall be as follows:

1)	Initial Certificate of Operation	\$100
2)	Annual Renewal of Certificate of Operation	\$75
3)	Renewal of Expired Certificate of Operation	\$125
4)	Temporary Certificate of Operation	\$0
5)	Late Fee	\$50

- Upon receipt and review of an application for a Certificate of Operation and supporting documentation, OSFM or the Local Administrator shall issue the appropriate Certificate of Operation or shall notify the applicant of the reason for the denial of the certificate.
- d) OSFM or the Local Administrator may issue a Temporary Certificate of Operation that permits the temporary use of a non-compliant conveyance by the public for up to 30 days while minor repairs are being completed if OSFM or the Local Administrator determines that use of the conveyance pending repair will not jeopardize the safety and health of those using or working on the conveyance. OSFM or the Local Administrator also may issue Temporary Certificates of Operation for elevators used for construction or demolition.
- The Certificate of Operation or a copy of the certificate shall be clearly displayed on or in each conveyance. [225 ILCS 312/95(c)]
- f) Upon expiration of the Certificate of Operation, OSFM or the Local Administrator may direct the building owner to suspend operation of the conveyance.
- g) OSFM or the Local Administrator may cancel the Certificate of Operation and place the conveyance out of service when any of the following conditions exist:
 - 1) The conveyance is deemed unsafe for operation or is being operated in an unsafe manner.
 - 2) The owner fails to pay fees or penalties.
 - 3) The owner fails to have the conveyance inspected at required intervals.
 - 4) The owner fails to take corrective action as directed by OSFM.
- h) When a Certificate of Operation has been suspended or cancelled or the conveyance has been placed out of service by OSFM or the Local Administrator, no person shall operate the conveyance. To re-enable use of the conveyance, the owner of the conveyance shall remediate the cause of the suspension or cancellation; shall have the conveyance reinspected; and shall apply to have a suspended Certificate of Operation reinstated and, prior to operation, shall wait to have the reinstatement granted or shall apply for and wait to receive a new Certificate of Operation to replace a cancelled certificate.

(Source: Amended at 36 Ill. Reg. 13131, effective October 1, 2012)

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