



OFFICE OF THE SECRETARY OF STATE
SPRINGFIELD, ILLINOIS 62756

JESSE WHITE
SECRETARY OF STATE

To: Authorized TRP Superusers and authorized issuers
From: Ernie Dannenberger, Director
Re: Secretary of State TRP changes
Date: February 12, 2020

The Vehicle Services Division (VSD) would like to alert you to changes made in the Illinois Administrative Code in regards to the issuance of temporary registration permits (TRP's). These changes, while effective January 1, 2020, will be enforced by VSD beginning April 1, 2020 to provide all dealers, remittance agents, and currency exchanges an opportunity to become familiar with the revised administrative rule.

A link to the new Administrative Rule pertaining to TRP's is listed at the end of this notice, below are some highlighted changes; however, please be sure to read the entire rule to ensure you are fully aware of **all** changes.

Beginning **April 1, 2020**, all Superusers and **authorized issuers of TRP's shall:**

- Complete either in person or online training within a designated time frame;
- A licensed dealer may not void a TRP after 20 days of issuance for any reason;
- All TRP's issued in conjunction with an application for a certificate title must also include the document number from the application for title before a TRP will be issued;
- All Superusers are ultimately responsible for all TRP's issued to the respective dealership, remittance agent, or currency exchange;
- Lost, missing, stolen, or destroyed, or otherwise unaccounted for TRP's shall be billed at \$151 each;
- Intentional manipulation of vehicle or purchaser information into the TRP system shall result in a \$175 per incident along with possible suspension or permanent revocation of the TRP system.

The above is a brief summary of some of the changes to the Administrative Rule pertaining to TRP's. Please note you, as a user of the TRP system, are required to fully adhere to **all** aspects of the revised rule.

In addition, VSD will also be redesigning the TRP and drive away permits; in late summer 2020, you will be required to swap out the old TRP (yellow cardboard version) with a new, printed TRP. The new TRP will require you to have a laser printer capable of printing on a plasticized, standard size sheet of paper. Additional information concerning the new TRP's and drive away permits will be made available soon to ensure each Superuser has sufficient time to prepare for the change.

To access the Administrative Rule online go to: www.ilga.gov and click on "Administrative Rules" on the bottom right hand side of the Illinois General Assembly's homepage. Click on "Title 92:Transportation" and then scroll down to "Part 1010: Certificates of Title, Registration of Vehicles". From there scroll down to "Section 1010.421 Issuance of Temporary Registration Permits by Persons or Entities other than the Secretary of State"; this is the newly revised administrative rule.

If you have any questions concerning the new TRP procedures, please call 217-782-2943.