### IML REIMBURSEMENT - \$91.94

#### Fwd: Amtrak: eTicket and Receipt for Your 09/15/2022 Trip - KATHLEEN LORENZ

Sun 9/18/2022 9:00 PM

1 attachments (17 KB)
 Lorenz Kathleen 202208251641170534.pdf;

**[EXTERNAL EMAIL]** This Email originated outside of the organization. DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe. Otherwise report this email using the phish alert button.

------ Forwarded message ------From: <u><etickets@amtrak.com></u> Date: Thu, Aug 25, 2022 at 3:41 PM Subject: Amtrak: eTicket and Receipt for Your 09/15/2022 Trip - KATHLEEN LORENZ To:

## SALES RECEIPT

Purchased: 08/25/2022 1:41 PM PTThank you for your purchase.

- 1. Retain this receipt for your records.
- 2. Show the QR code on the attached eTicket to the conductor or use the Amtrak app.

Merchant ID 006791 Massachusetts Ave NWWashington, DC 20001800-USA-RAILAmtrak.com

Reservation Number - 7EEBBBBloomington-Normal, IL to Chicago, IL - Union Station (Round-Trip)AUGUST 25, 2022 **Billing Information** KATHLEEN LORENZ 7(1)(b): Private Addresses NORMAL, IL 61761 Visa ending in 5335 (Purchase)Authorization Code 03474C Total \$32.00 Purchase Summary - Ticket Number 2370679053822 TRAIN 300: Bloomington-Normal, IL to Chicago, IL - Union Station (Round-Trip)Depart 7:13 AM, Thursday, September 15, 2022 1 COACH SEAT \$16.00 Ticket Terms & Conditions CANCELLATION FEE MAY APPLY. Subtotal \$16.00 TRAIN 21: Chicago, IL - Union Station to Bloomington-Normal, IL (Round-Trip)Depart 1:45 PM, Saturday, September 17, 2022 **1 LOWER LEVEL COACH SEAT** \$16.00 Ticket Terms & Conditions CANCELLATION FEE MAY APPLY. Subtotal \$16.00 Total Charged by Amtrak \$32.00 Passengers Kathleen Lorenz Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit <u>Amtrak.com/changes</u>.
- Summary of Terms and Conditions: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of

From: Sent: To: Subject: Kathleen Lorenz

Thursday, August 25, 2022 3:47 PM

Fwd: Your travel insurance plan: EUSP2289692113

**[EXTERNAL EMAIL]** This Email originated outside of the organization. DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe. Otherwise report this email using the phish alert button.

Here's the travel insurance receipt.

KL

----- Forwarded message ------

From: Allianz Global Assistance <<u>donotreplypolicy@allianzassistance.com></u> Date: Thu, Aug 25, 2022 at 3:41 PM Subject: Your travel insurance plan: EUSP2289692113 To:

> Allianz (1) Clobal Assistance

# Here's your plan information

Hi Kathleen,

Thank you for protecting your trip with us.

## Your insurance plan at a glance

**Plan:** On Track Trip Protector II Purchase Date: August 25, 2022



Plan Number: EUSP2289692113

**Total Amount Paid:** \$9.00 Effective Date:

August 26, 2022

**Travel Date(s):** Sep. 15, 2022 – Sep. 17, 2022

## Read full plan details

If you're not completely satisfied, you have 15 days (or more, depending on your state of residence) to request a refund, provided you haven't started your trip or initiated a claim. Premiums are non-refundable after this period.

Please save this email for future reference, and be sure to review your full plan documents using the button above. Let us know if you have additional non-refundable reservations (lodging, rental car, or activities), and would like to include these in your insurance coverage.

You can easily <u>make changes to your plan</u> on our website. If you have questions, <u>contact us online</u> or call <u>1-800-390-3915</u>.

Sincerely, Allianz Global Assistance



TravelSmart<sup>™</sup> with our free app to access your benefits on the go, connect with 24-hour assistance, file claims quickly, and more.





**Quick Links** 



Amtrak: Refund Receipt

1 message

etickets@amtrak.com <etickets@amtrak.com> To:

REFUND RECEIPT

Purchased: 08/25/2022 1:41 PM PTModified: 09/15/2022 7:01 PM PTThank you for your business.

1 Massachusetts Ave NWWashington, DC 20001800-USA-RAILAmtrak.com

**Reservation Number - 7EEBBB** Billing Information KATHLEEN LORENZ

\$11.00 Total Refunded to Credit Card \$11.00 **Change Summary Original Amount Paid** \$32.00

Travel Amount Used (\$16.00) Subtotal \$16.00

Reservation Canceled **Cancellation Fee** (\$5.00) Total Refunded to Credit Card \$11.00 Passengers Kathleen Lorenz Important Information

Canceled Chg->BN leg. H.

- •
- For complete details regarding Amtrak's Refund and Cancellation Policy, visit Amtrak.com/refund. Questions? Contact us online at Amtrak.com/contact or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590. If your refund involves issuance of an Amtrak eVoucher: eVouchers that are bought, sold, auctioned or transferred to or from a third party are prohibited and the value will be confiscated and voided and travel will not be permitted. By redeeming an eVoucher the Passenger named on the eVoucher acknowledges the content of these Amtrak eVoucher terms and conditions and agrees to abide by them.

Thu, Sep 15, 2022 at 9:01 PM



#### Ventra Mobile Application - Order Receipt

1 message

updates@ventrachicago.com <updates@ventrachicago.com>

Sat, Sep 17, 2022 at 8:25 AM



## **Order Receipt**

| Billing Information |               | Shipping Information  |                |  |  |
|---------------------|---------------|-----------------------|----------------|--|--|
| Kathleen Lorenz     |               | Kathleen Lorenz       |                |  |  |
|                     |               |                       |                |  |  |
|                     |               |                       |                |  |  |
| Order Summary       |               |                       |                |  |  |
|                     |               | Authorization Number: | PRN1VGDM96E6V9 |  |  |
| Order Number:       | 2000068586262 | Order Total:          | 3.25           |  |  |
| Order Date:         | 09/17/2022    |                       |                |  |  |

#### **Order Details**

| Description   | Quantity       | Price |
|---|----------------|-------|
| Reduced One-Way A-E   | 1              | 3.25  |
| And Annual Control of | Product Total: | 3.25  |
|   | Total:         | 3.25  |

#### **Payment Details**

| Bill To            | Amount Paid   |              |
|--------------------|---------------|--------------|
| Paid with VISA3147 | 3.25          |              |
|                    | Total: (3.25) | $\mathbf{n}$ |

Please do not reply to this email.

If you need additional information, please visit www.ventrachicago.com or contact Ventra Customer Service and quote the reference number provided above.

Thank you for using Ventra.

Ventra Customer Service 877.NOW.VENTRA (877.669.8368) customerservice@ventrachicago.com Commuter

train to suburbs,

to car. Drove/rode home with my husband.

| THURS DINNER   |          |                       | THUR<br>ELL<br>Hilton<br>Hotels & resorts                               |
|--|----------|-----------------------|---|
| 805 South State St<br>Chicago, IL 6060<br>312.786.1000 |          | n Ave<br>605          | Herb 'n Kitche<br>720 South Michigar<br>Chicago, IL 600<br>312-922-4400 |
| Order#   |          |                       | 9/15/2022 13:35   |
| Ca1<br>S   |          |                       | :: 3321428<br>er: Mohammed  |
| s<br>Ta<br>Date: 9/1                                   | NA. 8 4  | 5.00                  | Regular Check<br>1 H.Tea Green Tea<br>657622019776                      |
| Small Deep Dish Chicago Class<br>Cut<br>Garlic Bread   |          | 3.75<br>7.00          | 1 Kind Fruit/Nut<br>602652170041<br>1 PIZZA SLICE CHEE                  |
| Subtotal:<br>Total Tax:                                | 1.<br>1. | 15.75                 | Subtotal  |
| Total:   |          | 0.00<br>1.85<br>17.60 | Tip<br>Tax<br>Total   |
|  |          | 17.60                 |   |
| Due Date: 9/15/22, 7:06 PM                             |          |                       | Signature<br>y Mode: Contactless  |
| www.LouMalnatis.c<br>Rewards Code Belo                 |          |                       | Mode: Issuer<br>19695536C10AF77A<br>000000000<br>06021203A00000         |
|  |          | ,                     | 00  |
| 2417056668302  |          | 17.60                 | GRAND TOTAL   |
|  | . ·      | 13:35                 | C5634 9/15/2022   |

805 South State St. Chicago, IL 60605 312.786.1000 Order# 14473620 - 2 Station# OT3 Eat In Order Call Name: joe 2 Server: Omar E Table: Table 34 Date: 9/15/22, 6:35 PM all Deep Dish Chicago Classic \$22.49 Cut \$7.29 arlic Bread ----------\$29.78 ubtotal: \$3.50 otal Tax: ...... . . . . . . . . . . . . otal: \$33.28 \$33.28

www.LouMalnatis.com Rewards Code Below



Potbelly Sandwich Shop www.potbelly.com 542 S. Dearborn St Phone (312) 212-1605 Host: 09/17/2022 Order118 12:06 PM 10018 INCH 6.99 SKY Avo Turkey Tell us about your experience today and enjoy a FREE COOKIE on your next order with a purchase of a sandwich or entree salad. Offer not valid with any other discount or coupon. One offer per receipt. No cash value. Go to www.potbellylistens.com in the next three days to give us your feedback Survey number: 020 009 100 070 110 688 41 Bring back this receipt with validation code to redeem offer Validation code: Subtotal 6.99 Total Tax 0.82 TakeOut Total 7.81 7.81 Auth:017092 You deserve free sandwiches! Join Potbelly Perks today to learn more Download the app or visit www.potbelly.com

--- Check Closed ---

#### IML ANNUAL MEETING CHICAG - \$853.54

|                  | HILTON CHICAGO                            |
|------------------|---|
|                  | 720 SOUTH MICHIGAN AVE                    |
|                  | CHICAGO, IL 60605                         |
| TTOLA            | United States of America                  |
| HIIM             | TELEPHONE 312-922-4400 • FAX 312-922-5240 |
| ARREVIA          | Reservations                              |
| HOTELS & RESORTS | www.hilton.com or 1 800 HILTONS           |
| Room No          | 2012/K1DL                                 |
| Arrival D        | ate: 9/15/2022 10:24:00 AM                |
| Departur         | e Date: 9/17/2022 10:02:00 AM             |
| Adult/Chi        | id: 1/0                                   |
| Cashier I        | D: BRENZ                                  |
| Room Ra          | ate: 282.00                               |
| AL:              |   |
| HH #             | 1128582408 BLUE                           |

VAT # Folio No/Che

Confirmation Number: 3268334614

UNITED STATES OF AMERICA

KOOS, CHRIS

CITY OF NORMAL

NORMAL IL 61761

#### HILTON CHICAGO 9/17/2022 10:01:00 AM

| DATE      | DESCRIPTION           | D     | REF NO     | CHARGES  | CREDIT     | BALANCE |
|-----------|-----------------------|-------|------------|----------|------------|---------|
| 9/15/2022 | ROOM UPGRADE (CH5429) | ARASH | 21631920   | \$50.00  |            |         |
| 9/15/2022 | HOTEL CITY TAX        | ARASH | 21631920   | \$2.25   |            |         |
| 9/15/2022 | HOTEL ST TAX          | ARASH | 21631920   | \$5.95   |            |         |
| 9/15/2022 | COOK COUNTY TAX       | ARASH | 21631920   | \$0.50   |            |         |
| 9/15/2022 | GUEST ROOM            | ARASH | 21631921   | \$282.00 |            |         |
| 9/15/2022 | HOTEL CITY TAX        | ARASH | 21631921   | \$12.69  |            |         |
| 9/15/2022 | HOTEL STATE TAX       | ARASH | 21631921   | \$33.56  |            |         |
| 9/15/2022 | COOK COUNTY TAX       | ARASH | 21631921   | \$2.82   |            |         |
| 9/16/2022 | ROOM UPGRADE (CH5429) | ARASH | 21634866   | \$50.00  |            |         |
| 9/16/2022 | HOTEL CITY TAX        | ARASH | 21634866   | \$2.25   |            |         |
| 9/16/2022 | HOTEL ST TAX          | ARASH | 21634866   | \$5.95   |            |         |
| 9/16/2022 | COOK COUNTY TAX       | ARASH | 21634866   | \$0.50   |            |         |
| 9/16/2022 | GUEST ROOM            | ARASH | 21634867   | \$282.00 |            |         |
| 9/16/2022 | HOTEL CITY TAX        | ARASH | 21634867   | \$12.69  |            |         |
| 9/16/2022 | HOTEL STATE TAX       | ARASH | 21634867   | \$33.56  |            |         |
| 9/16/2022 | COOK COUNTY TAX       | ARASH | 21634867   | \$2.82   |            |         |
| 9/17/2022 | MC *9516              | BRENZ | 21636378   |          | (\$779.54) |         |
|           |                       |       | **BALANCE* | *        |            | \$0.00  |

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 6,500+ hotels and resorts in 119 countries, please visit Honors.com

Thank you for choosing Hilton. You'll get more when you book directly with us - more destinations, more points, and more value. Book your next stay at hilton.com.

| CREDIT CARD DETAIL |  |
|--------------------|--|
| APPR CODE          |  |
| CARD NUMBER        |  |
| TRANSACTION ID     |  |
|                    |  |

32415Z MC \*9516 21636378

MERCHANT ID EXP DATE TRANS TYPE 000100682400 05/24 Sale

4104110 A

XXXXXXXXXX,

i a → s = n s Page:1

| Town of Normal Tra | vel Documentation a | nd Reimbursement | Form |
|--------------------|---------------------|------------------|------|

|   | Department and   | Desition Title   | Maria   |  |                       |                  |
|---|--|--|---|--|-----------------------|------------------|
| Employee Name: Mayor Koos – ) 😮 –<br>Reason for Travel/Description of Event: 109th IML Annual   | Department and<br>Conference   | Position Title:  | Mayor   |  |                       |                  |
|   |  |  |   |  |                       |                  |
|   |  |  |   |  |                       |                  |
| Travel Status Start   | Date<br>9/15/2022  | Day  | Г   |  |                       |                  |
| Travel Status End   | 9/171/22   | Thursday<br>Saturday   | -   |  |                       |                  |
| Total days on Travel Status   | 3  | outurday   | J   |  |                       |                  |
|   |  | -  |   |  |                       |                  |
| Start date/time of Conference, Seminar, Meeting, etc  | Date   | Day  | -   |  |                       |                  |
| End date/time of Conference, Seminar, Meeting, etc  | 9/15/2022<br>9/17/2022   | Thursday<br>Saturday   | -   |  |                       |                  |
|   |  | Odturudy   | J<br>Estimated Cost   | Actual Cost  | How was actua<br>Town | al amount paid?  |
| Registration Cost (To be paid in advance to ensure best pri   | icing)   |  |   | \$310.00   |                       | Employee         |
|   |  |  |   |  | 010.00                | 1                |
| Lodging (To be booked/paid in advance to obtain the lowest po   | ssible rate)   |  | \$779.54  |  |                       | \$779.54         |
|   |  |  |   |  |                       | φ// <i>3</i> .04 |
| Transportation  |  |  |   |  |                       |                  |
|   |  |  |   |  |                       |                  |
| Town Vehicle - (no estimate or actual cost needed if gas is obtained  |  | acility)   |   |  |                       |                  |
| Business purposes only (to and from airport and/or business related even  | nts)   |  |   |  |                       |                  |
| Personal Vehicle  |  |  |   |  |                       |                  |
| Only allowed if no Town vehicle is available - reimbursement at IRS miles<br>Documentation showing mileage must be supplied to obtain reimburseme   |  |  |   |  |                       |                  |
| Reimbursement for business miles only (to and from airport and/or busine  | ess related events)  |  |   |  |                       |                  |
| Airline (flight cost and baggage fees)  |  |  |   |  |                       |                  |
| To be booked/paid in advance to the extent possible to obtain the lowest  | possible rate  |  | L   | J  | <u></u>               | L                |
| Receipt must be available to obtain reimbursement   |  |  |   |  |                       |                  |
| Business purposes only (to and from business related events) Train  |  |  |   |  |                       |                  |
| To be booked/paid in advance to the extent possible to obtain the lowest  | possible rate  |  | 51.00   |  | 51.00                 |                  |
| Receipt must be available to obtain reimbursement   | peeelale late  |  |   |  |                       |                  |
| Business purposes only (to and from business related events)  |  |  |   |  |                       |                  |
| Ground transportation (Cab, Shuttle, etc)   |  |  | -   |  | -                     |                  |
| Business purposes only (to and from airport and/or business related even<br>Receipt must be available to obtain reimbursement   | nts)   |  |   |  |                       |                  |
| rocopt must be available to obtain reinbursement  |  |  |   |  |                       |                  |
| Meals and Incidentals Expenses (M&IE) - select  | ct one (Receipts   | or Par Diam)   |   |  |                       |                  |
|   |  |  |   |  |                       |                  |
| If "Receipts" is selected, employee may not claim per diem  |  | of i er blein)   |   |  |                       |                  |
| If "Receipts" is selected, employee may not claim per diem<br>If "Per Diem" is selected, employee may not submit M&I receipts for reimi   | bursement  |  |   |  |                       |                  |
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| If "Receipts" is selected, employee may not claim per diem  | bursement<br>nose applicable meals will  | I not be reimbursed  | the authorized per diem amo   | unt  |                       |                  |
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| If "Receipts" is selected, employee may not claim per diem If "Per Diem" is selected, employee may not submit M&I receipts for reimi If meals are included as part of the conference registration, receipts for th If meals are included as part of the conference registration, the value of th Receipts Reimbursement will only be made from a valid receipt showing items purce Maximum reimbursement per day is \$110 Per Diem Total Per Diem Breakfast Lunch Dinner Incidentals  | bursement<br>hose applicable meals will<br>hose applicable meals mu<br>chased<br>Standard Rate<br>\$51.00<br>\$12.00<br>\$23.00<br>\$5.00  | I not be reimbursed<br>ust be deducted from<br>Metro Area Rate<br>(population<br>>500,000)<br>\$74.00<br>\$17.00<br>\$18.00<br>\$34.00<br>\$5.00 |   | Thursday<br>Friday   |                       |                  |
| If "Receipts" is selected, employee may not claim per diem<br>If "Per Diem" is selected, employee may not submit M&I receipts for reimi<br>If meals are included as part of the conference registration, receipts for th<br>If meals are included as part of the conference registration, the value of th<br>Receipts<br>Reimbursement will only be made from a valid receipt showing items purc<br>Maximum reimbursement per day is \$110<br>Per Diem  | bursement<br>hose applicable meals will<br>hose applicable meals mu<br>chased<br>Standard Rate<br>\$51.00<br>\$12.00<br>\$12.00<br>\$23.00   | Metro Area Rate<br>(population<br>>500,000)<br>\$74.00<br>\$17.00<br>\$18.00<br>\$34.00  | 74.00   | Thursday<br>Friday<br>Saturday   |                       |                  |
| If "Receipts" is selected, employee may not claim per diem If "Per Diem" is selected, employee may not submit M&I receipts for reimi If meals are included as part of the conference registration, receipts for th If meals are included as part of the conference registration, the value of th Receipts Reimbursement will only be made from a valid receipt showing items purc Maximum reimbursement per day is \$110 Per Diem Total Per Diem Breakfast Lunch Dinner Incidentals First/last day of travel 75% of per diem rate All other days at 100% per diem rate  | bursement<br>hose applicable meals will<br>hose applicable meals mu<br>chased<br>Standard Rate<br>\$51.00<br>\$12.00<br>\$23.00<br>\$5.00  | I not be reimbursed<br>ust be deducted from<br>Metro Area Rate<br>(population<br>>500,000)<br>\$74.00<br>\$17.00<br>\$18.00<br>\$34.00<br>\$5.00 | 74.00<br>Estimated Cost   | Thursday<br>Friday   |                       |                  |
| If "Receipts" is selected, employee may not claim per diem If "Per Diem" is selected, employee may not submit M&I receipts for reimi If meals are included as part of the conference registration, receipts for th If meals are included as part of the conference registration, the value of th Receipts Reimbursement will only be made from a valid receipt showing items purce Maximum reimbursement per day is \$110 Per Diem Total Per Diem Breakfast Lunch Dinner Incidentals First/last day of travel 75% of per diem rate  | bursement<br>hose applicable meals will<br>hose applicable meals mu<br>chased<br>Standard Rate<br>\$51.00<br>\$12.00<br>\$23.00<br>\$5.00  | I not be reimbursed<br>ust be deducted from<br>Metro Area Rate<br>(population<br>>500,000)<br>\$74.00<br>\$17.00<br>\$18.00<br>\$34.00<br>\$5.00 | 74.00   | Thursday<br>Friday<br>Saturday   |                       | 74.00            |
| If "Receipts" is selected, employee may not claim per diem If "Per Diem" is selected, employee may not submit M&I receipts for reimi If meals are included as part of the conference registration, receipts for th If meals are included as part of the conference registration, the value of th Receipts Reimbursement will only be made from a valid receipt showing items purc Maximum reimbursement per day is \$110 Per Diem Total Per Diem Breakfast Lunch Dinner Incidentals First/last day of travel 75% of per diem rate All other days at 100% per diem rate  | bursement<br>hose applicable meals will<br>hose applicable meals mu<br>chased<br>Standard Rate<br>\$51.00<br>\$12.00<br>\$23.00<br>\$5.00  | I not be reimbursed<br>ust be deducted from<br>Metro Area Rate<br>(population<br>>500,000)<br>\$74.00<br>\$17.00<br>\$18.00<br>\$34.00<br>\$5.00 | 74.00<br>Estimated Cost   | Thursday<br>Friday<br>Saturday<br>Actual Cost                                  | 361.00                |                  |
| If "Receipts" is selected, employee may not claim per diem<br>If "Per Diem" is selected, employee may not submit M&I receipts for reimin<br>If meals are included as part of the conference registration, receipts for th<br><b>Receipts</b><br>Reimbursement will only be made from a valid receipt showing items purc<br>Maximum reimbursement per day is \$110<br><b>Per Diem</b><br>Total Per Diem<br>Breakfast<br>Lunch<br>Dinner<br>Incidentals<br>First/last day of travel 75% of per diem rate<br>All other days at 100% per diem rate<br>Total per diem for travel (can be paid in advance of travel)  | bursement<br>hose applicable meals will<br>hose applicable meals mu<br>chased<br>Standard Rate<br>\$51.00<br>\$12.00<br>\$23.00<br>\$5.00  | I not be reimbursed<br>ust be deducted from<br>Metro Area Rate<br>(population<br>>500,000)<br>\$74.00<br>\$17.00<br>\$18.00<br>\$34.00<br>\$5.00 | 74.00<br>Estimated Cost<br>74.00                                      | Thursday<br>Friday<br>Saturday   | 361.00                | 74.00<br>853.54  |
| If "Receipts" is selected, employee may not claim per diem<br>If "Per Diem" is selected, employee may not submit M&I receipts for reimin<br>If meals are included as part of the conference registration, receipts for th<br><b>Receipts</b><br>Reimbursement will only be made from a valid receipt showing items purc<br>Maximum reimbursement per day is \$110<br><b>Per Diem</b><br>Total Per Diem<br>Breakfast<br>Lunch<br>Dinner<br>Incidentals<br>First/last day of travel 75% of per diem rate<br>All other days at 100% per diem rate<br>Total per diem for travel (can be paid in advance of travel)  | bursement<br>hose applicable meals will<br>hose applicable meals mu<br>chased<br>Standard Rate<br>\$51.00<br>\$12.00<br>\$23.00<br>\$5.00  | I not be reimbursed<br>ust be deducted from<br>Metro Area Rate<br>(population<br>>500,000)<br>\$74.00<br>\$17.00<br>\$18.00<br>\$34.00<br>\$5.00 | 74.00<br>Estimated Cost<br>74.00                                      | Thursday<br>Friday<br>Saturday<br>Actual Cost                                  |                       |                  |
| If "Receipts" is selected, employee may not claim per diem If "Per Diem" is selected, employee may not submit M&I receipts for reim If meals are included as part of the conference registration, receipts for th If meals are included as part of the conference registration, the value of th Receipts Reimbursement will only be made from a valid receipt showing items purc Maximum reimbursement per day is \$110 Per Diem Total Per Diem Breakfast Lunch Dinner Incidentals First/last day of travel 75% of per diem rate All other days at 100% per diem rate Total Per diem for travel (can be paid in advance of travel) Total Cost   | bursement<br>hose applicable meals will<br>hose applicable meals mu<br>chased<br>Standard Rate<br>\$51.00<br>\$12.00<br>\$23.00<br>\$5.00  | I not be reimbursed<br>ust be deducted from<br>Metro Area Rate<br>(population<br>>500,000)<br>\$74.00<br>\$17.00<br>\$18.00<br>\$34.00<br>\$5.00 | 74.00<br>Estimated Cost<br>74.00                                      | Thursday<br>Friday<br>Saturday<br>Actual Cost<br>310.00                        |                       | 853.54           |
| If "Receipts" is selected, employee may not claim per diem If "Per Diem" is selected, employee may not submit M&I receipts for reim If meals are included as part of the conference registration, receipts for th If meals are included as part of the conference registration, the value of th Receipts Reimbursement will only be made from a valid receipt showing items purc Maximum reimbursement per day is \$110 Per Diem Total Per Diem Breakfast Lunch Dinner Incidentals First/last day of travel 75% of per diem rate All other days at 100% per diem rate Total Per diem for travel (can be paid in advance of travel) Total Cost Employee Signature and Date   | bursement<br>hose applicable meals will<br>hose applicable meals mu<br>chased<br>Standard Rate<br>\$51.00<br>\$11.00<br>\$12.00<br>\$23.00<br>\$23.00<br>\$38.25   | Metro Area Rate<br>(population<br>>500,000)<br>\$74.00<br>\$17.00<br>\$18.00<br>\$34.00<br>\$55.50   | 74.00<br>Estimated Cost<br>74.00<br>904.54                            | Thursday<br>Friday<br>Saturday<br>Actual Cost<br>310.00                        |                       | 853.54           |
| If "Receipts" is selected, employee may not claim per diem<br>If "Per Diem" is selected, employee may not submit M&I receipts for reimin<br>If meals are included as part of the conference registration, receipts for th<br><b>Receipts</b><br>Reimbursement will only be made from a valid receipt showing items purc<br>Maximum reimbursement per day is \$110<br><b>Per Diem</b><br>Total Per Diem<br>Breakfast<br>Lunch<br>Dinner<br>Incidentals<br>First/last day of travel 75% of per diem rate<br>All other days at 100% per diem rate<br>Total per diem for travel (can be paid in advance of travel)  | bursement<br>hose applicable meals will<br>hose applicable meals mu<br>chased<br>Standard Rate<br>\$51.00<br>\$11.00<br>\$12.00<br>\$23.00<br>\$23.00<br>\$38.25   | Metro Area Rate<br>(population<br>>500,000)<br>\$74.00<br>\$17.00<br>\$18.00<br>\$34.00<br>\$55.50   | 74.00<br>Estimated Cost<br>74.00<br>904.54                            | Thursday<br>Friday<br>Saturday<br>Actual Cost<br>310.00                        |                       | 853.54           |
| If "Receipts" is selected, employee may not claim per diem If "Per Diem" is selected, employee may not submit M&I receipts for reim If meals are included as part of the conference registration, receipts for th Receipts Reimbursement will only be made from a valid receipt showing items purce Maximum reimbursement per day is \$110 Per Diem Total Per Diem Breakfast Lunch Dinner Incidentals First/last day of travel 75% of per diem rate All other days at 100% per diem rate Total Per diem for travel (can be paid in advance of travel) Total Cost Employee Signature and Date After travel, employee is to submit this completed form and all receipts and   | bursement<br>hose applicable meals will<br>hose applicable meals mu<br>chased<br>Standard Rate<br>\$51.00<br>\$11.00<br>\$12.00<br>\$23.00<br>\$23.00<br>\$38.25<br>\$38.25  | Metro Area Rate<br>(population<br>>500,000)<br>\$74.00<br>\$17.00<br>\$18.00<br>\$34.00<br>\$55.50   | 74.00<br>Estimated Cost<br>74.00<br>904.54                            | Thursday<br>Friday<br>Saturday<br>Actual Cost<br>310.00                        |                       | 853.54           |
| If "Receipts" is selected, employee may not claim per diem If "Per Diem" is selected, employee may not submit M&I receipts for reim If meals are included as part of the conference registration, receipts for th If meals are included as part of the conference registration, the value of th Receipts Reimbursement will only be made from a valid receipt showing items purc Maximum reimbursement per day is \$110 Per Diem Total Per Diem Breakfast Lunch Dinner Incidentals First/last day of travel 75% of per diem rate All other days at 100% per diem rate Total Per diem for travel (can be paid in advance of travel) Total Cost Employee Signature and Date After travel, employee is to submit this completed form and all receipts and Department Head Signature and Date (Pre-Travel Approval)   | bursement<br>hose applicable meals will<br>hose applicable meals mu-<br>chased<br>Standard Rate<br>\$51.00<br>\$11.00<br>\$12.00<br>\$23.00<br>\$5.00<br>\$38.25<br>\$38.25  | Metro Area Rate<br>(population<br>>500,000)<br>\$74.00<br>\$17.00<br>\$18.00<br>\$34.00<br>\$55.50<br>\$55.50                                    | 74.00<br>Estimated Cost<br>74.00<br>904.54<br>e supervisor for review | Thursday<br>Friday<br>Saturday<br>Actual Cost<br>310.00<br>Amount due employee | e (if applicable)     | 853.54           |
| If "Receipts" is selected, employee may not claim per diem If "Per Diem" is selected, employee may not submit M&I receipts for reim If meals are included as part of the conference registration, receipts for th If meals are included as part of the conference registration, the value of th Receipts Reimbursement will only be made from a valid receipt showing items purc Maximum reimbursement per day is \$110 Per Diem Total Per Diem Breakfast Lunch Dinner Incidentals First/last day of travel 75% of per diem rate All other days at 100% per diem rate Total Per diem for travel (can be paid in advance of travel) Total Cost Employee Signature and Date After travel, employee is to submit this completed form and all receipts and Department Head Signature and Date (Pre-Travel Approval)   | bursement<br>hose applicable meals will<br>hose applicable meals mu-<br>chased<br>Standard Rate<br>\$51.00<br>\$11.00<br>\$12.00<br>\$23.00<br>\$23.00<br>\$38.25<br>\$38.25<br>\$38.25  | Metro Area Rate<br>(population<br>>500,000)<br>\$74.00<br>\$17.00<br>\$18.00<br>\$34.00<br>\$55.50<br>\$55.50                                    | 74.00<br>Estimated Cost<br>74.00<br>904.54<br>e supervisor for review | Thursday<br>Friday<br>Saturday<br>Actual Cost<br>310.00<br>Amount due employee |                       | 853.54           |
| If "Receipts" is selected, employee may not claim per diem<br>If "Per Diem" is selected, employee may not submit M&I receipts for reimin<br>If meals are included as part of the conference registration, receipts for the<br>Receipts<br>Reimbursement will only be made from a valid receipt showing items purce<br>Maximum reimbursement per day is \$110<br>Per Diem<br>Total Per Diem<br>Breakfast<br>Lunch<br>Dinner<br>Incidentals<br>First/last day of travel 75% of per diem rate<br>All other days at 100% per diem rate<br>Total Per diem for travel <i>(can be paid in advance of travel)</i><br>Total Cost<br>Employee Signature and Date<br>After travel, employee is to submit this completed form and all receipts and<br>Department Head Signature and Date (Pre-Travel Approval)<br>ravel is relevant to employee's position, reasonably booked and is part of  | bursement<br>hose applicable meals will<br>hose applicable meals mu-<br>chased<br>Standard Rate<br>\$51.00<br>\$11.00<br>\$12.00<br>\$23.00<br>\$23.00<br>\$38.25<br>\$38.25<br>\$38.25  | Metro Area Rate<br>(population<br>>500,000)<br>\$74.00<br>\$17.00<br>\$18.00<br>\$34.00<br>\$55.50<br>\$55.50                                    | 74.00<br>Estimated Cost<br>74.00<br>904.54<br>e supervisor for review | Thursday<br>Friday<br>Saturday<br>Actual Cost<br>310.00<br>Amount due employee | e (if applicable)     | 853.54           |
| If "Receipts" is selected, employee may not claim per diem<br>If "Per Diem" is selected, employee may not submit M&I receipts for reimin<br>If meals are included as part of the conference registration, receipts for the<br>Receipts<br>Reimbursement will only be made from a valid receipt showing items purce<br>Maximum reimbursement per day is \$110<br>Per Diem<br>Total Per Diem<br>Breakfast<br>Lunch<br>Dinner<br>Incidentals<br>First/last day of travel 75% of per diem rate<br>All other days at 100% per diem rate<br>Total Per diem for travel <i>(can be paid in advance of travel)</i><br>Total Cost<br>Employee Signature and Date<br>After travel, employee is to submit this completed form and all receipts and<br>Department Head Signature and Date (Pre-Travel Approval)<br>Travel is relevant to employee's position, reasonably booked and is part of<br>Department Head Signature and Date (Post-Travel) | bursement<br>hose applicable meals will<br>hose applicable meals mu<br>chased<br>Standard Rate<br>\$51.00<br>\$11.00<br>\$12.00<br>\$23.00<br>\$5.00<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38. | Metro Area Rate<br>(population<br>>500,000)<br>\$74.00<br>\$17.00<br>\$18.00<br>\$34.00<br>\$55.50<br>\$55.50                                    | 74.00<br>Estimated Cost<br>74.00<br>904.54<br>e supervisor for review | Thursday<br>Friday<br>Saturday<br>Actual Cost<br>310.00<br>Amount due employee | e (if applicable)     | 853.54           |
| If "Receipts" is selected, employee may not claim per diem<br>If "Per Diem" is selected, employee may not submit M&I receipts for reimin<br>If meals are included as part of the conference registration, receipts for the<br>Receipts<br>Reimbursement will only be made from a valid receipt showing items purce<br>Maximum reimbursement per day is \$110<br>Per Diem<br>Total Per Diem<br>Breakfast<br>Lunch<br>Dinner<br>Incidentals<br>First/last day of travel 75% of per diem rate<br>All other days at 100% per diem rate<br>Total Per diem for travel <i>(can be paid in advance of travel)</i><br>Total Cost<br>Employee Signature and Date<br>After travel, employee is to submit this completed form and all receipts and<br>Department Head Signature and Date (Pre-Travel Approval)<br>ravel is relevant to employee's position, reasonably booked and is part of  | bursement<br>hose applicable meals will<br>hose applicable meals mu<br>chased<br>Standard Rate<br>\$51.00<br>\$11.00<br>\$12.00<br>\$23.00<br>\$5.00<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38.25<br>\$38. | Metro Area Rate<br>(population<br>>500,000)<br>\$74.00<br>\$17.00<br>\$18.00<br>\$34.00<br>\$55.50<br>\$55.50                                    | 74.00<br>Estimated Cost<br>74.00<br>904.54<br>e supervisor for review | Thursday<br>Friday<br>Saturday<br>Actual Cost<br>310.00<br>Amount due employee | e (if applicable)     | 853.54           |

IML Travel - \$2,498.39

#### 720 SOUTH MICHIGAN AVE CHICAGO, IL 60605 TELEPHONE 312-922-4400 • FAX 312-922-5240

HARRIS, CHEMBERLY 11 UPTOWN CIRCLE NORMAL IL 61761 UNITED STATES OF AMERICA 2245/K1T 9/15/2022 12:26:00 PM 9/18/2022

1/0 282.00

IML

Rate Plan: HH # AL: Car:

Confirmation Number: 3269011928

#### 9/18/2022

| 9/15/2022 | GARAGE          | ARASH   | 21632154 | \$55.30   |
|-----------|-----------------|---------|----------|-----------|
|           | PARKING-VALET   |         |          |           |
| 9/15/2022 | GUEST ROOM      | ARASH   | 21632155 | \$282.00  |
| 9/15/2022 | HOTEL CITY TAX  | ARASH   | 21632155 | \$12.69   |
| 9/15/2022 | HOTEL STATE TAX | ARASH   | 21632155 | \$33.56   |
| 9/15/2022 | COOK COUNTY TAX | ARASH   | 21632155 | \$2.82    |
| 9/16/2022 | GARAGE          | ARASH   | 21635092 | \$55.30   |
|           | PARKING-VALET   |         |          |           |
| 9/16/2022 | GUEST ROOM      | ARASH   | 21635093 | \$282.00  |
| 9/16/2022 | HOTEL CITY TAX  | ARASH   | 21635093 | \$12.69   |
| 9/16/2022 | HOTEL STATE TAX | ARASH   | 21635093 | \$33.56   |
| 9/16/2022 | COOK COUNTY TAX | ARASH   | 21635093 | \$2.82    |
| 9/17/2022 | ONE DAY PASS    | ANEL    | 21636027 | \$15.00 - |
| 9/17/2022 | GARAGE          | DPARAGA | 21638162 | \$55.30   |
|           | PARKING-VALET   |         |          |           |
| 9/17/2022 | GUEST ROOM      | DPARAGA | 21638163 | \$282.00  |
| 9/17/2022 | HOTEL CITY TAX  | DPARAGA | 21638163 | \$12.69   |
| 9/17/2022 | HOTEL STATE TAX | DPARAGA | 21638163 | \$33.56   |
| 9/17/2022 | COOK COUNTY TAX | DPARAGA | 21638163 | \$2.82    |
|           | **BALANCE**     |         |          |           |
|           |                 |         |          |           |

\$1,174.11

4104112 A

Name and Address

Confirmation # 3269630379

09/17/22 PAGE 1

## Hilton HOTELS & RESORTS HILTON CHICAGO

Hotel Address

720 SOUTH MICHIGAN AVENUE CHICAGO, IL 60605

> Reservations www.hilton.com or 1-800-HILTONS

| DATE     | REFERENCE | DESCRIPTION                               | AMOUNT     |
|----------|-----------|---|------------|
| 07/06/22 | 21457456  | **************8182                        | (\$331.07  |
| 07/19/22 | 21457456  | CREDIT CARD - ADVANCE DEPOSIT             | \$331.0    |
| 09/15/22 | 21631593  | GUEST ROOM                                | \$282.0    |
| 09/15/22 | 21631593  | HOTEL CITY TAX                            | \$12.6     |
| 09/15/22 | 21631593  | HOTEL STATE TAX                           | \$33.5     |
| 09/15/22 | 21631593  | COOK COUNTY TAX                           | \$2.8      |
| 09/16/22 | 21632923  | HERB N KITCHEN FOOD BREAKFAST             | \$19.1     |
| 09/16/22 | 21632924  | Hilton Honors Daily FB Credit 2022 - COMP | (\$19.1    |
| 09/16/22 | 21634542  | GUEST ROOM                                | \$282.0    |
| 09/16/22 | 21634542  | HOTEL CITY TAX                            | \$12.6     |
| 09/16/22 | 21634542  | HOTEL STATE TAX                           | \$33.5     |
| 09/16/22 | 21634542  | COOK COUNTY TAX                           | \$2.8      |
| 09/17/22 | 21636005  | HERB N KITCHEN FOOD BREAKFAST             | \$23.0     |
| 09/17/22 | 21636006  | Hilton Honors Daily FB Credit 2022 - COMP | (\$23.0    |
| 09/17/22 | 21636726  |   | (\$662.1   |
|          |           | ** BALANC                                 | E ** \$0.0 |
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The on-line eFolio is a courtesy informational service, subject to Privacy Policy and Site Usage; actual folio kept in hotel records.



#### 720 SOUTH MICHIGAN AVE CHICAGO, IL 60605 TELEPHONE 312-922-4400 • FAX 312-922-5240

SMITH, KARYN

7(1)(b): Private NORMAL IL 61761

NORMAL IL 61761 UNITED STATES OF AMERICA 537/K1 9/15/2022 2:55:00 PM 9/17/2022

1/0 282.00

Rate Plan: HH # AL: Car: IML 1649263322 BLUE

Confirmation Number: 3275127314

#### 9/17/2022

| 9/15/2022              | GUEST ROOM                     | No. of the second secon | ARASH | 21632469 | \$282.00 |
|------------------------|--------------------------------|--|-------|----------|----------|
| 9/15/2022              | HOTEL CITY TAX                 |  | ARASH | 21632469 | \$12.69  |
| 9/15/2022              | HOTEL STATE TAX                |  | ARASH | 21632469 | \$33.56  |
| 9/15/2022              | COOK COUNTY TAX                |  | ARASH | 21632469 | \$2.82   |
| 9/16/2022              | GUEST ROOM                     |  | ARASH | 21635402 | \$282.00 |
| 9/16/2022              | HOTEL CITY TAX                 |  | ARASH | 21635402 | \$12.69  |
| 9/16/2022<br>9/16/2022 | HOTEL STATE TAX                |  | ARASH | 21635402 | \$33.56  |
| 9/16/2022              | COOK COUNTY TAX<br>**BALANCE** |  | ARASH | 21635402 | \$2.82   |

\$662.14

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Thank you for choosing Hilton. You'll get more when you book directly with us - more destinations, more points, and more value. Book your next stay at hilton.com.

7/6/2022

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4111426 A

SMITH, KARYN

IML Travel - refund - \$16.00

From: Sent: To: Subject: Attachments: etickets@amtrak.com Friday, August 26, 2022 10:26 AM

Amtrak: eTicket and Receipt for Your 09/15/2022 Trip - KARYN SMITH Smith Karyn 202208261125350770.pdf

**[EXTERNAL EMAIL]** This Email originated outside of the organization. DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe. Otherwise report this email using the phish alert button.

#### SALES RECEIPT

Purchased: 08/26/2022 8:25 AM PTThank you for your purchase.

- 1. Retain this receipt for your records.
- 2. Show the QR code on the attached eTicket to the conductor or use the Amtrak app.

Merchant ID 007311 Massachusetts Ave NWWashington, DC 20001800-USA-RAILAmtrak.com

## **Reservation Number - 7F80E6Bloomington-Normal, IL** to Chicago, IL - Union Station (Round-Trip)AUGUST 26, 2022

**Billing Information** 

ADMINISTRATION DEPTPO BOX 589NORMAL, IL 61761

Visa ending in 8182 (Purchase)Authorization Code 040527

Total \$32

Purchase Summary - Ticket Number 2380731025957

**TRAIN 300: Bloomington-Normal, IL to Chicago, IL - Union Station (Round-Trip)**Depart 7:13 AM, Thursday, September 15, 2022 1 COACH SEAT

\$16.00

Ticket Terms & Conditions CANCELLATION FEE MAY APPLY.

Subtotal

|  | \$16.00                    |
|--|----------------------------|
| TRAIN 305: Chicago, IL - Union Station to Bloom<br>Trip)Depart 5:20 PM, Saturday, September 17, 2022<br>1 COACH SEAT | nington-Normal, IL (Round- |
|  | \$16.00                    |
| Ticket Terms & Conditions CANCELLATION FEE MAY APPLY.  |                            |
|  | Subtotal                   |
|  | \$16.00                    |
|  | Total Charged by Amtrak    |
|  | \$32.00                    |

Passengers

Karyn Smith

## Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit <u>Amtrak.com/changes.</u>
- Summary of Terms and Conditions: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage which includes specific terms and conditions and a binding arbitration agreement between Amtrak and the ticket holder. The terms and conditions and arbitration agreement are available at <u>Amtrak.com/terms-and-conditions.html</u>. Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- Questions? Contact us online at <u>Amtrak.com/contact</u> or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590.

Subject:

FW: Amtrak: Refund Receipt

From: <u>etickets@amtrak.com <etickets@amtrak.com></u> Sent: Saturday, September 17, 2022 10:27 AM To: Subject: Amtrak: Refund Receipt

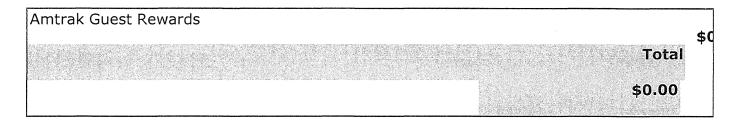
#### **REFUND RECEIPT**

Purchased: 09/17/2022 8:03 AM PTModified: 09/17/2022 8:27 AM PTThank you for your business.

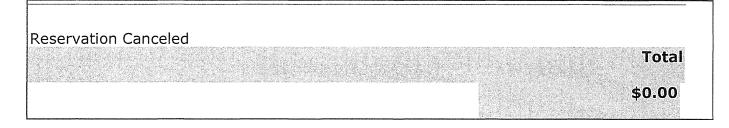
1 Massachusetts Ave NWWashington, DC 20001800-USA-RAILAmtrak.com

## **Reservation Number - 9318BC**

**Billing Information** 



## Change Summary



## Passengers

Karyn Smith

Important Information

- For complete details regarding Amtrak's Refund and Cancellation Policy, visit <u>Amtrak.com/refund.</u>
- Questions? Contact us online at <u>Amtrak.com/contact</u> or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590.
- If your refund involves issuance of an Amtrak eVoucher: eVouchers that are bought, sold, auctioned or transferred to or from a third party are prohibited and the value will be confiscated and voided and travel will not be permitted. By redeeming an eVoucher the Passenger named on the eVoucher acknowledges the content of these Amtrak eVoucher terms and conditions and agrees to abide by them.

IML Travel - \$1,390.14

|                 | HILTON CHICAGO  |  |
|-----------------|---|--|
|                 |   |  |
|                 | 720 SOUTH MICHIGAN AVE  |  |
| <u> </u>        | CHICAGO, IL 60605   |  |
| 14000           | United States of America  |  |
| TELEPHON        | E 312-922-4400 • FAX 312-922-5240   |  |
|                 | Reservations  |  |
| LS & RESORTS    | w.hilton.com or 1 800 HILTONS   |  |
| Room No:        | 1600/K1DL   |  |
| Arrival Date:   | 9/15/2022 10:31:00 AM   |  |
| Departure Date: | 9/17/2022 6:59:00 AM  |  |
| Adult/Child:    | 1/0   |  |
| Cashier ID:     | EGUEST  |  |
| Room Rate:      | 282.00  |  |
| AL:             |   |  |
| HH #            | 948405533 SILVER  |  |
| VAT #           |   |  |
| Folio No/Che    | 410411-1-A  |  |
|                 | IITCOIN<br>ILS & RESORTS<br>Room No:<br>Arrival Date:<br>Departure Date:<br>Adult/Child:<br>Cashier ID:<br>Room Rate:<br>AL:<br>HH #<br>VAT # |  |

#### Confirmation Number: 3271193703

HILTON CHICAGO 9/17/2022 6:58:00 AM

| DATE      | DESCRIPTION                    | ID    | REF NO     | CHARGES  | CREDIT     | BALANCE |
|-----------|--------------------------------|-------|------------|----------|------------|---------|
| 9/15/2022 | ROOM UPGRADE (CH5429)          | ARASH | 21631542   | \$50.00  |            |         |
| 9/15/2022 | HOTEL CITY TAX                 | ARASH | 21631542   | \$2.25   |            |         |
| 9/15/2022 | HOTEL ST TAX                   | ARASH | 21631542   | \$5.95   |            |         |
| 9/15/2022 | COOK COUNTY TAX                | ARASH | 21631542   | \$0.50   |            |         |
| 9/15/2022 | GROUP SPECIAL VALET PARKING 01 | ARASH | 21631543   | \$55.30  |            |         |
| 9/15/2022 | GUEST ROOM                     | ARASH | 21631544   | \$282.00 |            |         |
| 9/15/2022 | HOTEL CITY TAX                 | ARASH | 21631544   | \$12.69  |            |         |
| 9/15/2022 | HOTEL STATE TAX                | ARASH | 21631544   | \$33.56  |            |         |
| 9/15/2022 | COOK COUNTY TAX                | ARASH | 21631544   | \$2.82   |            |         |
| 9/16/2022 | ROOM UPGRADE (CH5429)          | ARASH | 21634488   | \$50.00  |            |         |
| 9/16/2022 | HOTEL CITY TAX                 | ARASH | 21634488   | \$2.25   |            |         |
| 9/16/2022 | HOTEL ST TAX                   | ARASH | 21634488   | \$5.95   |            |         |
| 9/16/2022 | COOK COUNTY TAX                | ARASH | 21634488   | \$0.50   |            |         |
| 9/16/2022 | GROUP SPECIAL VALET PARKING 01 | ARASH | 21634489   | \$55.30  |            |         |
| 9/16/2022 | GUEST ROOM                     | ARASH | 21634490   | \$282.00 |            |         |
| 9/16/2022 | HOTEL CITY TAX                 | ARASH | 21634490   | \$12.69  |            |         |
| 9/16/2022 | HOTEL STATE TAX                | ARASH | 21634490   | \$33.56  |            |         |
| 9/16/2022 | COOK COUNTY TAX                | ARASH | 21634490   | \$2.82   |            |         |
| 9/17/2022 | VS *2595                       | LINTR | 21636018   |          | (\$890.14) | -       |
|           |                                |       | **BALANCE* | ÷        |            | \$0.00  |

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 6,500+ hotels and resorts in 119 countries, please visit Honors.com

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CREDIT CARD DETAIL APPR CODE CARD NUMBER TRANSACTION ID

060660 VS \*2595 21636018

MERCHANT ID EXP DATE TRANS TYPE 000100682400 01/23 Sale

Page:1



638 S Michigan Ave Chicago, IL 60605 312.765.0524

| . Jeff<br>T-h" - 3/1<br>5<br>#: 4  | 09/16/2022<br>10:04 PM<br>20010 |
|--|---------------------------------|
| Chef Tasting Menu (5 @75.00)   | 375.00                          |
| Subtotal   | 375.00                          |
| Table 1 mars   | 44.00                           |
| Total Tax  | 44.06                           |
| Total  | 419.06                          |
| \$ | 419,000                         |

#### 638 S Michigan Ave Chicago, IL-60605 312.765.0524

| erver: Jeff | DOB: 09/16/202. |
|-------------|-----------------|
| D:05 PM     | 09/16/2022      |
| hable 53/1  | 2/20010         |

#### SALE

| ISA                             | 2097173 |
|---------------------------------|---------|
| ard #XXXXXXXXXXX2595            |         |
| Signetic card present: HANSON E | RIC     |
| ford Entry Method: S            |         |

Amount:

oroval: 000617

\$419.06

and the second second

+ Tip: \_\_\_\_\_ = Total: <u>500</u>

I agree to pay the above total amount according to the card issuer agreement.

| s | 1 |  |
|---|---|--|
| x |   |  |
| 1 |   |  |

## Public Records Exemptions

Enclosed please find a copy of the response documents for your public records request. The following information is provided to explain the process employed to review and produce the response documents. <u>Public Records Exemptions</u>

Enclosed please find a copy of the response documents for your public records request. The following information is provided to explain the process employed to review and produce the response documents.

CONCERNING POLICE INCIDENT REPORTS: Each report is evaluated based on the characterization of said person in the report. Those categorized as "witness" "victim" "other" "interviewed" or "reporting person" or "suspect" (in the case where no charges were filed or arrests made) are afforded a reasonable right to privacy in their statements provided to law enforcement. Arrestees are not afforded a reasonable expectation of privacy.

#### Town of Normal FOIA Officers:

Angelia Huonker, Town Clerk

Tierra Shickel, Town Chief Deputy Clerk

Jodi Pomis, Town Deputy Clerk

Tara Beall, Clerk Office Associate

Town Clerk's Office: (309) 454-9509

DeputyClerk@normal.org

#### APPEAL RIGHT

Pursuant to law, you are entitled to appeal the decision denying your request for certain information. You may appeal by requesting a review by the Attorney General's Public Access Counselor within 60 calendar days from the date of this denial. Here is the contact information of the Public Access Counselor

Office of the Attorney General

Public Access Counselor

500 S. 2<sup>nd</sup> Street

Springfield, Illinois 62706

877-299-3642

#### public.access@ilag.gov

You also have the right to judicial review. Suit may be filed in the Circuit Court for McLean County:

Law and Justice Center

**Circuit Clerk** 

104 W. Front St.

Bloomington, IL 61701

(309) 888-5301

www.co.mclean.il.us/circuitclerk

| Reason                           | Description   | Pages |
|----------------------------------|---|-------|
| 7(1)(b):<br>Private<br>Addresses | 5 ILCS 140/7(1)(b) – Private information, unless disclosure is<br>required by another provision of this Act, a State or federal<br>law or a court order, as defined at 5 ILCS 140/2 (c-5) -<br>"Private information" means unique identifiers, including a<br>person's social security number, driver's license number,<br>employee identification number, biometric identifiers,<br>personal financial information, passwords or other access<br>codes, medical records, home or personal telephone<br>numbers, and personal email addresses. Private information<br>also includes home address and personal license plates,<br>except as otherwise provided by law or when compiled<br>without possibility of attribution to any person is exempt from<br>disclosure. | 2,15  |